



EXECUTIVE BOARD MEETING NOTES

8:45 AM | October 8, 2021
Campbell's Resort | Chelan, WA

CALL TO ORDER

President Rick Scott opened the meeting at 8:45 AM. There was a quorum present. The following Board members participated:

President Sheriff Rick Scott, Grays Harbor County Sheriff's Office	Chief Darrell Lowe, Redmond PD
President-elect Steve Crown, , Chief, Wenatchee PD	Sheriff Tom Jones, Grant County Sheriff's Office
Sheriff James Raymond, Franklin County Sheriff's Office	Treasurer, Chief Brett Vance, Montesano PD
Chief Rafael Padilla, Kent PD	FBI SAC Don Voiret
Sheriff Mitzi Johanknecht, King County Sheriff's Office	

The following WASPC staff were in attendance:

- Steve Strachan
- Kim Goodman
- James McMahan
- John McGrath
- Jamie Weimer
- Deb Gregory
- Barbara Smith, Consultant

CALL TO ORDER

Approval of 5/25/2021 and 8/16/2021 Minutes

Motion: Sheriff Tom Jones moved to approve. Chief Steve Crown seconded. The motion carried.

REPORTS

Finance & Personnel Committee Report

Chief Brett Vance reported on check disbursements for the period of May 25, 2021 through September 27, 2021 numbered 43378 through 43773 totaling \$8.6M.

The 2019-2021 state biennium budget ended on June 30, 2021. Items relating to this that impact our financial statements are:

APPROVED 11/16/2021

- The recent legislative session included \$500K in legislatively directed grants to four law enforcement agencies for emergency jail system replacements and body worn camera equipment.
- The School Mapping program ended June 30, 2021.
- In anticipation of potential budget cuts due to COVID-19, we held back grants until it could be determined that the programs would not be impacted by funding reductions. These included the Washington Auto Theft Prevention Authority, the Denied Firearm Transaction program, and the Internet Crimes Against Children task force program.

Statement of Financial Position

Operating cash continues to be adequate for operations.

We continue to transfer \$50K into our investment account each quarter.

Statements of Activities and Changes in Net Assets and Schedule of Functional Expenses

Increases in grant revenues include the vendor rate increase received to pass through for our various large contractors (Jail Booking and Reporting Systems, Victim Information Notification System, Sex Offender Management System, etc.) The corresponding expenditures are reported in Professional Services on the Schedule of Functional Expenses.

Also adding to the grant revenue increases are the additional funding that was received for the Internet Crimes Against Children program, Sexual Assault Kit Investigations program, the Mental Health Field Response Teams program, and the Arrest and Jail Alternatives program. The corresponding expenditures are found in the grant award line item on the Schedule of Functional Expenses.

Monitoring revenues and expenses are lower in 2021. In the early stages of COVID-19 (Spring 2020), there were significant increases in our average daily population for electronic home monitoring, due to jail furloughs and an increase in DOC's graduated reentry program. COVID-19 created a variety of impacts to our financial statements, including lower expenses due to decreases in travel and increases in supplies due to a quick transition to a work from home environment. Our conferences were also impacted. We cancelled the spring 2020 conference and the fall 2020 conference was conducted virtually. Our spring 2021 conference was held in person with a capped attendance and no vendor show. We are planning for the fall 2021 conference to be held in person.

The WASPC Grants Committee recommends \$4000 to San Juan County and to Douglas County for the purposes of supporting LEMAPs.

Motion: Chief Steve Crown moved to approve the grants as recommended by the Grants Committee. Chief Darrell Lowe seconded. The motion carried.

Expenditures are presented on the remaining pages under Tab 5.
Checks 43378 – 43773 (5/25/21 - 9/27/21) for \$8,606,345.57

Motion: Sheriff Tom Jones moved to approve the Finance report as submitted. Chief Darrell Lowe seconded. The motion to approve carried.

Appointment of Accreditation Commissioner

Mike Painter recommended that the Board appoint Chief Kieth Seibert of Quincy PD to serve on the Accreditation Commission replacing retired Bremerton Chief James Burchett.

Motion: Sheriff Mitzi Johanknecht move to approve the appointment of Chief Seibert. Chief Rafael Padilla seconded. The motion carried.

GOOD OF THE ORDER

Approve of Membership. It was recommended by Chief Chuck Spoor, Chair of the Membership Committee that the Board approve the membership applications as submitted. Steve Strachan said it is worth noting that this is the largest number of membership applicants WASPC has ever had in one quarter for the Board's approval.

Motion: Chief Brett Vance moved to approve the membership applications as submitted. Chief Darrell Lowe seconded. The motion to approve carried.

The Board adjourned their meeting at 8:34 AM to discuss a legal matter.

The Board reconvened their meeting at 8:45 AM.

Sheriff Mitzi Johanknecht is retiring at the end of this year and thanked everyone for their support and for the opportunity to serve on the Board of WASPC.

There being no further business to discuss, the meeting adjourned at 8:50 AM.

Respectfully submitted

Deb Gregory
Executive Assistant