

# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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*Serving the Law Enforcement Community and the Citizens of Washington*

EXECUTIVE BOARD MEETING  
WASPC OFFICE | 3060 WILLAMETTE DRIVE NE | LACEY, WA  
MARCH 13, 2018 | 10:00 AM



President Brian Burnett called the Board meeting to order at 10:04 a.m. There was a quorum present with the following Board members in attendance:

President Sheriff Brian Burnett, Chelan County	President-Elect Chief Ken Thomas, Kent PD
Vice President Sheriff John Snaza, Thurston County	Sheriff Bill Benedict, Clallam County (by phone)
Sheriff John Turner, Walla Walla County (by phone)	Chief Dusty Pierpoint, Lacey PD
Sheriff Rick Scott, Grays Harbor County	Director Mark Couey, OIC, Criminal Investigations Unit
Chief Craig Meidl, Spokane PD	Sheriff Brian Winter, Yakima County
Special Agent in Charge Jay Tabb, FBI	Chief Ronnie Roberts, Olympia PD
Marc Lamoreaux, WSP (on behalf of Chief John Batiste)	Chief Ken Hohenberg, Kennewick PD

The following WASPC staff were in attendance:

- Steve Strachan
- Kim Goodman
- James McMahan
- Mike Painter
- Ned Newlin
- Jamie Weimer
- Raeanne Myers
- Deb Gregory

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## CALL TO ORDER

President Burnett called for a motion to approve the January 16, 2018 Executive Board meeting minutes.

**Motion: Sheriff John Snaza moved to approve the minutes as written. Chief Ken Thomas seconded. The motion carried.**

## REPORTS

### Finance

Sheriff Brian Winter presented the financial report.

We are still receiving grant/contract expenses from 2017. These statements will be adjusted as we finalize the year-end close process.

Page 1 – Statement of Financial Position

- Cash continues to be adequate for operations.
- Increase in short-term investments includes quarterly deposits as directed by the Executive Board and finance committee.

Page 2 – Statements of Activities and Changes in Net Assets

- Contracts – This category represents revenues received in 2016 from our contract with the False Alarm Industry. 2017 revenues are from our contract with the Health Care Authority to provide jail data.
- Sales & Other –
- As previously discussed the Critical Incident Planning and Mapping program was suspended in the first quarter of 2016 due to legislative cuts, (decreases in 2017 of \$61K and \$20K respectively)
- LEMAP revenues in 2017 decreased \$30K. This revenue increases/decreases based on requests for the service.

Page 3 – Schedule of Functional Expense

- Salary and Benefits – While report shows we are at 78% of 2016, it is important to note the contract with the False Alarm industry was terminated Dec 31, 2016. When we remove these figures from 2016 and perform the comparison, our 2017 expenses are 103.7% of 2016. This is expected as we implemented staff pay increases during 2017 (per our salary review in 2016)
- Professional fees increased in 2017 due to project fees (federal grant) for the VINE3 platform upgrade (Victim Information and Notification Everyday system) and the NIBRS Repository upgrade (National Incident Based Reporting System). Also included in the professional fees category are \$250K in expenses for the HCA jail data project.
- Non capital furniture and equipment – SECTOR equipment received through a grant with WA Traffic Safety Commission was reduced in 2017.
- Travel expenses 2016 expenses include \$25K for the sex offender conference we facilitated (federal grant). This grant was not continued in 2017.
- Miscellaneous – Credit card fees increased \$3K in 2017.
- Workshops – Food and beverage expenses increased in 2017. Additionally, it is considerably more expensive to host our Spring Conference at the Spokane Convention Center (2017) versus the Tri-Cities Convention Center (2016).
- Expenditure list for the period 11/09/17 through 03/07/18 is also included under tab two. Checks 39322 through 39713 totaling \$5,155,224.36

**Motion: Chief Ken Hohenberg moved to approve the financial statements as presented. Chief Dusty Pierpoint seconded.**

### Grant Committee

The Grant Committee recently reviewed and forwarded a funding request from the Olympia Police Department. The grant committee along with President Burnett voted to provide \$5K to OPD to send a lieutenant to SMIP. SMIP is a program of the Police Executive Research Forum that provides senior police executives with intensive training in the latest management concepts and practices used in business and government. It also features discussions of the most challenging issues facing law enforcement executives today.

### 2017 WASPC Audit

Clark Nuber will be providing WASPC's 2017 financial statement and federal award audit. Staff will be onsite for field work in late April/early May.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

#### Facilitating Safe Access to Private Property During a Wild Fire or Forest Fire Model Policy Update

President Burnett indicated that his staff has been reviewing the current model policy and believes the policy could use some updating in a number of areas. They have been working on proposed changes and have asked Sheriff Burnett if he would recommend that the proposed changes be submitted to WASPC's Model Policy Committee for review and action at the May Board meeting. Once approved by the Board, it would be moved on the General Business meeting for consideration and a vote by the full membership. Assuming the Board's and the membership's approval, the updated policy would be in effect in time for the 2018 fire season.

By consensus, the Board agreed to move the edited draft from Chelan County to the Model Policy Committee for consideration at the May meeting.

### LE Education & Training Committee

WASPC Executive Director Steve Strachan discussed some of the on-going issues with the LE Education & Training and some confusion surrounding its purpose and role. If there are issues that involve the CJTC and its operation, those should be taken directly to CJTC where they can be discussed directly. WASPC should not be getting involved with disagreements or disputes with the CJTC. The Board discussed a change to the LE Education & Training Committee's charter to clarify roles and responsibilities.

The proposed changes are in the section on Authority. The charter now states:

*The Committee shall serve as a forum for discussion of relevant issues and shall provide input to entities charged with the provision of law enforcement or corrections regarding training and education needs, and may provide recommendations and input regarding such things as curriculum content, minimum standards, and standards for instructors...*

The proposed changes are as follows:

*The Committee shall serve as a forum for discussion of relevant issues, **training, policies and programs**, and shall provide input to ~~entities charged with the~~ **the Board regarding the** provision of law enforcement or corrections regarding training and education needs, and may provide recommendations and input regarding such things as curriculum content, minimum standards, and standards for instructors...*

**Motion: Sheriff John Snaza moved to approve the changes to the charter. Jay Tabb seconded. The motion carried.**

The Committee chairs will be notified of the change.

#### WASPC Training Room Needs

Steve Strachan discussed WASPC's training room and his proposal to look into updating the technology currently available in the room to make webcasts and webinars more user friendly and state of the art. WASPC will also look to update the furniture making it easier to configure the room to meet users and staff's needs. Hearing no objections from the Board, Steve will pursue options for updates.

#### I-940 Update

When I-940 was certified with enough signatures to make the November ballot, a number of groups got together to discuss the possibility of offering an alternative to the language in I-940. After countless hours of meetings and discussions over the course of the past several months among WASPC, labor groups and the legislature, the group came to an agreement on language that all groups could unite behind. The Legislature adopted I-940, and then immediately passed HB 3003 which included the new language. The Governor signed the bill on Thursday, March 8, 2018. Earlier this week, Tim Eyman, filed a lawsuit not because of any disagreement with the language, but concern with the process. Mr. Eyman is concerned that the process was out of alignment with the state's Constitution. He contends that the revised wording should now go to the ballot side-by-side with the original version of I-940 for a vote of the people in November.

De-Escalate Washington and the labor groups who worked alongside WASPC in getting HB 3003 passed have all indicated that they will stand united with us and that the language as written in HB 3003 is the best policy outcome. They have indicated if both measures end up on the ballot, they will campaign for the version reflected in HB 3003. The Attorney General's Office has also indicated that they will represent the state in this matter. We don't know yet where this will all end up, but Steve and James will keep the Board apprised. The good news is that we are in a much better position than we were two months ago

Board members were elated at the success of getting the bill passed and gave many thanks to Steve and James for getting this done. Without them involved, this may never have come to pass. Great job to both! Steve thanked Chiefs Hohenberg and Thomas and Sheriff Burnett for coming to Olympia in early January for the first meeting to discuss proposing an alternative. With Chief Hohenberg's participation on the Use of Deadly Force Task Force last year, it helped set the stage for this year's success. Chief Thomas' suggestion at the end of last year that WASPC make

a concerted effort to find an alternative rather than simply letting I-940 become law was also instrumental in beginning this effort.

### Legislative Agenda

James McMahan provided a recap of WASPC's legislative agenda for 2018 and the outcome on each of the bills.

1. Mental Health Field Response – Washington State should develop the capability to have qualified mental health professionals, trained to assist those in a mental health crisis, capable of responding to assist a person in crisis 24 hours a day, 7 days a week. While a law enforcement presence may continue to be necessary for safety reasons, a person in crisis deserves to be helped by a trained mental health professional.

The bill passed including \$1 million to get the program up and running. The first release of funds will go out on 10/1/2018. We expect this to show great results. It is anticipated that there will be eight grants to start with, and we'll use the success of those grants to seek additional funding in 2019 to continue the program.

2. Admissibility of Tribal Records & Proceedings - Washington law allows records and proceedings from federal courts, and courts from other states and territories to be admitted into state courts, but there is no provision in current law to allow tribal records and proceedings to be admissible in state court. As a result, prior tribal convictions of a repeat offender are not considered in a current proceeding against that person. This is especially relevant in domestic violence and DUI cases, where prior convictions for the same/similar offenses make the current offense a felony. Washington State should allow tribal records and proceedings to be admissible in state court. Prosecutors would still be required to show that the records are authentic, and that any prior conviction is comparable to its counterpart in the RCW. We did not advance the bill during session as we learned that virtually every tribe in the state of Washington was opposed to this bill.
3. Additional Funding for WSP's Toxicology Lab – As discussed at the January E-Board, WSP introduced a bill that would provide additional funding to help reduce the backlog of toxicology tests. The Legislature passed the bill and provided \$1 million in one-time funding to help reduce the backlog by adding five additional staff members to the Lab.

In a reading of the budget bill passed by the Legislature, we discovered that WASPC has been provided with \$50,000 to convene a mass shooting work group. The group will be directed to survey all 50 states and make recommendations on response to, and how to prevent, mass school shootings. There is more to sort out with the bill, and James will update the Board when more information is available.

### JBRs Update

Jamie Weimer runs the JBRs program for WASPC. There has been an on-going issue with Federal policy vs. State policy and the Governor's Executive Order on the state providing information to Immigration and Customs Enforcement (ICE) on civil immigration issues. WASPC has developed an agreement with users of the JBRs system that no agency is to provide

information to ICE that could be used for civil immigration purposes. Steve provided this information to the Board for their information.

### Communications Firms

As approved by the Board, Mitch Barker before his retirement, and Kim Goodman met with several firms that provide communications services. With Steve's appointment as Executive Director, he has continued that outreach with Kim to find a suitable firm that WASPC can enter into a contract with to elevate our abilities in communications. WASPC has received a very good proposal from a Seattle firm to do some training for our member agencies and to provide assistance in crisis communication. Steve will provide another update on the status of the contract at the May Executive Board meeting in Spokane.

### 2018 Spring Exposition & Training Conference

Steve provided the Board with an overview on the training sessions currently lined up for the spring conference. WASPC has contracted with Candace BelAir of BelAir Communications to do a 2.5 hour session on how to effectively conduct media interviews, particularly during high stakes communications.

There will also be a segment on I-940 and next steps, a brief segment by Tom McBride of WAPA on the Brady change and what that means for us as administrators, and a forum about mental health with people on the panel who are conversant about the mental health system in the state. Ned will have a concurrent session for the Corrections Managers.

We're also starting to think about training opportunities for the fall 2018 conference in Chelan. If Board members have ideas or suggestions, please send those to Steve and Deb. One of the sessions being discussed for fall is when there is a loss of an officer in the line of duty, or a suicide, what do Chiefs and Sheriffs need to know and do. Discussions are on-going with Chief Batiste of WSP and Chief Zaro of Lakewood to participate on the panel.

### 2019 Fall Conference Location

Following the fall 2017 conference in Chelan, WASPC conducted a survey of attendees to find out what they liked and what could be improved about the fall conference. Everyone agrees that Campbell's in Chelan is a great place to meet, but as we continue to expand the size of the conference, the site may not be large enough to continue to meet our needs. We are currently contracted with Campbell's through fall of 2018.

In January, Kim did a site visit of Skamania Lodge in Skamania, the Lynnwood Convention Center and nearby hotels, and the Ocean Shores Convention Center and nearby hotels. Each property provided a proposal with WASPC staff doing a side-by-side comparison of the properties. For both Skamania and Lynnwood, the costs for lodging and food and beverage were too expensive. For Ocean Shores, the nearby lodging is located away from the Convention Center, making it necessary to travel back and forth, and not being conducive to members attending. In addition, we were unable to obtain a proposal from one of the proposed lodging establishments making the proposal not fully responsive.

Kim recommended that WASPC enter into a contract with Campbell's Resort for the fall 2019 conference, and that we look at negotiating a contract for use of the Kennewick Convention Center for the fall 2020 conference.

**Motion: Chief Dusty Pierpoint moved to approve Kim's recommendations of Campbell's for fall 2019 and Kennewick for fall 2020. Chief Ronnie Roberts seconded. The motion carried.**

#### Elections & Nominations

Steve asked Board members if the current procedure we are now using for nominations and elections of Board members is working. Director Mark Couey suggested that a good way to generate interest in the elections that will be occurring again at the spring conference is by way of the new Executive Director Updates and the GTWO process. It will help to increase visibility of the election with our membership.

#### Sex Offender Registration & Community Notification Model Policy

Jamie Weimer asked that the Board refer the existing model policy to the Model Policy Committee at their May meeting in Spokane to review a series of proposed changes that are needed. Those proposed changes would then be moved to the Executive Board for approval and a recommendation for adoption by the full membership during the General Business Meeting.

**Motion: Sheriff Rick Scott moved to send the policy revisions to the Model Policy Committee. Sheriff John Snaza seconded. The motion carried.**

#### Automatic Vehicle Locator (AVL) & Other Mobile Devices Request to State Archives

Chief Craig Meidl made the Board aware that his agency has submitted a petition to Washington State Archives to request a schedule change to meet the changing retention needs for records consisting of data originating from an increasingly sophisticated technology. We believe the unique law enforcement issues demand a separate set of retention rules and propose an AVL and GPS schedule change that will provide a new retention series and destruction authority number within the Washington State Law Enforcement Retention schedule that accommodates the needs and safety concerns of Washington State law enforcement agencies.

Chief Meidl will advise the Board on the outcome of this request.

#### Medication Assisted Treatment Overview

Ned Newlin, Jail Services Liaison, gave a brief presentation to the Board on medication assisted treatment in our jails. Several of our state's jails have entered into the program at very little cost to them. Grays Harbor County, Snohomish County and Island County are now part of this program. Ned believes this will eventually become a best practice and it is important that WASPC stay ahead of this issue.

At Sheriff John Snaza's recommendation, Ned will provide a copy of this presentation to all of the Corrections Managers. This will also be a topic for discussion during the Corrections Managers training session at the spring conference.

**GOOD OF THE ORDER**

Approval of Membership

Chief Chuck Spoor of the Membership Committee provided a list of membership applicants that have been reviewed and approved by the Membership Committee. The Committee is recommending approval by the Executive Board.

**Motion: Chief Dusty Pierpoint moved to approve the membership applications as submitted. Chief Ken Hohenberg seconded. The motion carried.**

With there being no further business to discuss, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Deb Gregory  
Executive Assistant, WASPC