

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community and the Citizens of Washington



EXECUTIVE BOARD MEETING TRAINING ROOM | WASPC OFFICE | LACEY, WASHINGTON MARCH 16, 2016

President-Elect Hohenberg opened the meeting at 10:02 a.m. The following Board members were in attendance:

Sheriff Mark Nelson, Cowlitz County	Chief Bonnie Bowers, Anacortes
Chief Ken Hohenberg, Kennewick PD	Chief Steve Strachan, Bremerton
Chief Ed Holmes, Mercer Island PD	Chief Ken Thomas, Kent
Sheriff John Turner, Walla Walla County (by phone)	Chief Dusty Pierpoint, Lacey
Chief John Batiste, Washington State Patrol	Mark Couey, Director, OIC Special Investigations Unit
Sheriff Brian Burnett, Chelan County	Frank Montoya, FBI, Seattle

The following WASPC staff were in attendance:

- Mitch Barker
- James McMahan
- Kim Goodman
- Mike Painter
- Ned Newlin
- Deb Gregory
- Joan Smith

President Salisbury was unable to attend the meeting due to a family illness. He expressed his regrets through President-Elect Hohenberg. He also wanted to pass along his thanks to Mitch Barker and James McMahan for the good work they are doing during the legislative session, not only for the membership, but also for the potentially damaging things they are preventing from happening across the state. The Board echoed the President's comments.

CALL TO ORDER

Approval of 1/13/2016 Meeting Minutes

Chief John Batiste moved to approve the 1/13/2016 meeting minutes. Mark Couey seconded. The motion to approve carried.

Finance & Personnel Committee

Chief Ken Thomas thanked Kim Goodman, WASPC Chief of Staff, for the continuing good work she does with the association's finances. The Chief reported on the following items:

- Mortgage Update –Balance as of today, \$67,701 Payoff will be May 2016
- State Auditor's Office contacted us regarding an accountability audit. Mitch and Kim will meet with the SAO to discuss the scope prior to scheduling any work.
- WASPC Staff Salary Survey-Work has begun on this project. Expect to have finance committee review the study results over the next few months and bring recommendations to the Board at the September retreat.
- Finance statements: (Under Tab 2) Presented through December 31, 2015
- Page 1 – Balance Sheet
- Cash balance at year end low due to 1) timing of contract reimbursement receivables and 2) mortgage principal payment at year end. Current cash flow is adequate.
- Page 2 – Income Statement
- Sales and Other Revenue lower in 2015 1) no office lease income in 2015 (\$40K); 2) less income from new and remodeled schools (\$85K) and 3) loss in our investments (\$25K)
- Page 3 – Functional Expenses
- Conferences (includes staff training) – lower in 2015 1) no WATPA conference expense (\$6K) and 2) fewer staff training expenses (\$5K)
- Printing – Increased due to printing expenses associated with grant programs
- Leases – Lower in 2015 due to no longer having our Correctional Services Full Services offices
- Miscellaneous – Includes \$10K FBINAA Conference contribution, \$3K Investment fees, and additional \$4K in credit card processing fees in 2015
- Insurance – Decrease in 2015 due to discontinuing the professional liability insurance for the full service line of business.

Chief Ed Holmes moved to approve the Finance & Personnel Committee report. Chief John Batiste seconded. The motion to approve carried.

COMMITTEE REPORTS

Chief Ken Hohenberg noted the committee reports in the Board packet. Most of the committees have not met or provided new information since the fall conference. Meetings will occur again at the spring conference in Kennewick. Mike Painter did provide an update for the Professional Services Committee and noted executive search work is pending. He is working with Port Townsend to conduct some stakeholder interviews regarding their internal candidate.

On the Accreditation side, 2016 will be a big year with a number of agencies up for reaccreditation. Mike and Ned Newlin visited the SCORE Jail in Des Moines earlier in the week and said the facility is looking good from his perspective and it will likely be the first jail to receive accreditation.

For LEMAP, Mill Creek's final report was mailed this week and there are a number of other agencies inquiring about the process and whether they want to go through it. There will be several accreditation awards presented at the spring conference.

NIBRS

Joan Smith reported that WASPC has issued an RFP for the new repository.

Sex Offender Notification and Registration (SONAR)

Sheriff Burnett said Jamie Yoder is doing a great job and has gotten up to speed on the issues very rapidly.

Public Trust

Chief Ed Holmes reported that three of the four chairs met recently in Ellensburg and discussed a survey that Co-Chair Chief Chris Skinner has been developing. It is hoped the survey will be ready for discussion at the spring meeting in Kennewick. Chief Holmes will be discussing the survey with Mike Gaffney at WSU.

Chief Steve Strachan asked about the Police Executive Research Forum Report's (PERF) most recent Use of Force recommendations. He asked if Chief Ed Holmes could speak to that. Chief Holmes noted that the report had not been vetted by IACP, who has their own policy on use of force, but does have significant concerns with the PERF report. More discussion is needed with WASPC on where we go with this report. There is a state task force on the use of force that will meet four times this year. Mitch Barker said he believes it will provide some additional information and insights on this issue. He emphasized that this is an important process for the Board to be highly engaged in.

OLD BUSINESS

Security at Conference Venues Update – Since Sheriff Nelson first asked the question about security at conference venues, Mitch has looked at how security could be improved, at what cost, and what it might look like if the Board would like to provide off-duty officers. The hourly cost is in the range of \$70-\$80. Chief Hohenberg is working with local LE in the Tri-Cities to provide some site perimeter security during the spring conference in Kennewick. There are number of agencies in the area that would like to have some visibility during the conference. Chief Hohenberg believes it is a great opportunity. Sheriff John Turner expressed interest in his agency participating also.

Chief Holmes asked what the process for security at conferences might be going forward. He is supportive of paying some money to have a visible presence. Mitch responded it depends on what the Board wants to achieve and at what level. Sheriff Nelson's vision was to assure people that there is security on site and to provide attendees with confidence in their safety while attending. Maybe having one or two officers posted in a visible location that can monitor the comings and goings of people around the venue.

Chief Hohenberg recommended the Board assess the plan his local group is putting together for the spring conference and discuss it at the September Board retreat in Leavenworth for a plan forward.

Spring 2018 Conference Location Update

As Mitch and Kim Goodman had mentioned to the Board at the January 2016 meeting, staff were assessing whether it made sense to return to Kennewick for the spring 2018 conference, or

had WASPC outgrown it. Given some of the space issues that have arisen, Mitch made the decision to forego signing the contract with the Three Rivers Convention Center and to return to Spokane for 2018. If the convention center in Kennewick expands at some point in the future, WASPC will again consider returning there for spring conferences.

Approval of Accreditation Commissioner Positions – Mike Painter

The Accreditation Commission is different than any other work group that WASPC puts together. It essentially acts as the judge and the jury over cases that come before it. The Commissioners consist of two Chiefs, two Sheriffs, two Jail Managers and three Accreditation Managers. Terms are for two years. There is a Jail Manager position currently open that was created by Ned Newlin with his retirement from Kitsap County at the end of last year. In response to a recruitment notice for the position, two people expressed interest. Penny Bartley, Executive Director of the SCORE Jail and a Sergeant from Kent PD, who ultimately withdrew. Mike described Ms. Bartley as exceptionally qualified and would be a great addition to the Commission

Chief Ed Holmes moved to appoint Ms. Bartley as one of the Jail Manager Commissioners. Chief Ken Thomas seconded. The motion to appoint carried.

The second position open is for a Police Chief. The current incumbent is Chief Rick VanLeuven from Spokane Valley PD who would be interested in a reappointment. Another candidate is Chief Mike Warren from Ephrata PD. Chief Warren is new to the accreditation program with his department receiving their accreditation in 2014.

Chief John Batiste moved to appoint Chief Mike Warren to the open Police Chief position on the Accreditation Commission. Chief Bonnie Bowers seconded. The motion to appoint carried.

Chief Dusty Pierpoint thanked Mike for all of the work he does on the Commission. It is not an easy task and Mike does it very well. Mike encouraged Board members who have jail responsibilities to sit in on the Jail Standards meeting on Monday during the spring conference.

Facilitating Safe Access to Private Property during a Wildfire or Forest Fire Model Policy – Sheriff Brian Burnett

Sheriff Burnett noted as his deputies and other fire and rescue groups worked the 2015 fire season in Chelan County, there were some barriers to communication with some in the Latino community. Several groups are asking if there was a way to change the wording in WASPC's model policy that could include notifications in other languages. He does not have a recommendation as to exact wording, but his staff would be available to assist in drafting some language for consideration. Sheriff Burnett said if the Board chooses, they could direct WASPC staff to work on suggested changes to the policy to include notifications in other languages.

It was recommended that the Model Policy review the current policy and determine if there are wording changes that could be made to enhance the policy to include second language notifications.

Action: James McMahan will add this as an agenda item for discussion at the next Model Policy Committee meeting.

Legislative Update – James McMahan

James provided a copy of the 2016 Regular Session end of session report covering bills passed by the Washington State Legislature during the 2016 Regular Session (January 11, 2016 – March 10, 2016). Bills passed by the Legislature are subject to executive action by the Governor. Unless otherwise noted in the text of the legislation, all bills become effective on June 9, 2016. Bills of particular note:

HB 1448, Response to Suicide Threats

This is a bill that WASPC has battled for two years. We came in with a suggested rewrite of the bill and got it introduced. We are still awaiting for funding from the Legislature in order to write the model policy on this. It is part of the special session budget discussions.

HB 2280, Felony DUI as Class B Felony

This bill is one of a number of bills aimed at strengthening our DUI bill. It increases a felony level DUI from a class C to a class B offense.

EHB 2362, Body Cameras

The bill passed this session. Is not actually the bill we wanted, but is much better than not having a bill.

2SHB 2530, Victims of Sex Crimes

This requires the WSP to create and operate the Statewide Sexual Assault Kit Tracking System and requires hospitals, law enforcement agencies, the WSP Crime Lab and prosecutors to participate in the program.

E2SHB 2700, Impaired Driving

This bill covers a lot of issues, such as destruction of driving records, license suspensions by DOL, Washington v. Conover, Phlebotomists, arrest and held in custody, victim impact panels, license suspensions and ignition interlock devices, and the 24/7 Sobriety Program.

SHB 2765, Park Ranger Authority

This bill was very carefully drafted between the union representing Park Rangers and the agency and answers each of the concerns raised by Park Rangers.

HB 2900, Contraband in Correctional Facilities

Prohibits the possession of alcohol, marijuana, other intoxicants, cell phones and other forms of electronic telecommunication devices by incarcerated persons. Prohibits a person from earning good time while serving a sentence for such convictions.

HB 2908, Task Force on Police Deadly Force

Creates the joint legislative task force on the use of deadly force in community policing. This is the task force Mitch mentioned earlier and noted this is one that we must stay highly engaged in.

HB 5605, Domestic Violence Assault

Raises the age for mandatory DV arrests from sixteen to eighteen. Requires an officer to arrest a sixteen or seventeen year old if the officer has probable cause that an assault against a family or household member occurred within the preceding four hours AND the assailant's parent or guardian requests the arrest. Mitch encouraged everyone to do a thorough review of this bill.

SB 6459, Police Officers / Assisting DOC

Allows general and limited authority peace officers to assist the Department of Corrections with the supervision of offenders. This is another bill that requires a careful review.

Chief John Batiste praised the work that Mitch and James do. Mitch appreciated the Chief's comment and said that WASPC appreciates its partnership with the Patrol.

Best Practices Training for Command Staff

Last year's Best Practices Training for Chiefs and Sheriffs was very successful. So successful that it was suggested a similar training be offered for command staff. Classes have been scheduled for March 28-29, 2016 in Lacey at the WASPC officer, and April 4-5, 2016 at the Kennewick PD Training Facility. Both classes are full and limited to 25 seats per class. It may be offered again later this year, or another CEO class. More information to come.

Jail Services Liaison Activities & Update – Ned Newlin

- Legislators are becoming increasingly more interested in seeing jail standards developed.
- He has been working with Jill Lowe of the Risk Pool to develop some training for jail managers. A training will be conducted on Wednesday morning at the spring conference at the SpringHill Suites in Kennewick. Penny Bartley, Executive Director at the SCORE Jail, will provide training on working with advocacy groups.
- Jails throughout Washington State are beginning to see a dramatic increase in oversight by Disability Rights Washington (DRW). DRW plans to write a report by April or May of this year that will be delivered to the Legislature. This is one Ned will be keeping close track of.

Approval of Membership Applications

There were a total of 14 new member applications submitted to the Board this month along with two nominations for Life memberships. The Membership Committee reviewed all applications and recommended the Board's approval for all 16 submittals.

Chief Ken Thomas moved to approve all membership applications and nominations as submitted. Chief Dusty Pierpoint seconded. The motion to approve carried.

Chief Bonnie Bowers moved to adjourn the meeting at 12:32 p.m. Director Mark Couey seconded. The motion to adjourn carried.

Respectfully submitted,

Deb Gregory
Executive Assistant, WASPC