

NOW HIRING

TOWN OF TWISP

Chief of Police



Are you a conscientious and community-minded law enforcement leader looking to develop and grow a new public safety team in one of the most beautiful parts of Washington State?

The Town of Twisp in Okanogan County is seeking a new Police Chief to replace Okanogan County Sheriff Paul Budrow, who, after a decade of successfully serving Twisp, was elected by voters to become Sheriff at the end of 2023.

Located in the “Heart of the Methow Valley”, Twisp is a rural mountain town that values its law enforcement community and is seeking to develop novel co-response partnerships and resources under the leadership of a new Police Chief. Twisp’s Police Department operates out of a new headquarters facility which includes state of the art technology and enhanced capability to double as an Emergency Operations Center for the Methow Valley. The department enjoys a positive and cooperative working relationship with surrounding local, state, and federal agencies.

Twisp’s core government services include the Administrative Clerk’s Office, Police, Water/Sewer, Parks, Transportation, Municipal Airport, and Public Pool. In total, Twisp manages an overall annual budget of \$2 million (not including special project grants), and the full-time town staff consists of six public works employees, two police officers including the Police Chief and a Police Clerk, a Clerk/Treasurer, Deputy Clerk, and Clerk’s Assistant.

Twisp’s current population is growing and recently crested over 1,000 residents. The nearby town of Winthrop (9 miles away) has roughly 600 residents, and hundreds of people reside just outside of the towns in unincorporated Okanogan County. Twisp’s municipal government is a Mayor/Council form of government with five elected council members and an elected mayor. Mayor Hans Smith, who served on the town council for the past decade, is the newly elected Mayor starting in 2024. With its small-town feel, Twisp boasts a supportive and collaborative work atmosphere between the administrative and legislative bodies.

The Methow Valley is a year-round outdoor recreation destination, enjoying over 300 days of sunshine a year. With a vibrant arts community, excellent public schools, and an involved citizenry, Twisp offers a great, close-knit community to work in.



POSITION SUMMARY:

The Police Chief serves under the direction of the Mayor and is the general manager of the Twisp Police Department. The Police Chief develops and implements programs within the Police Department to achieve public safety objectives and ensure conformance with the laws of the State of Washington, as well as administrative and legislative policies and ordinances of the Town of Twisp. The Police Chief directs and manages all public safety activities and oversees the staff and department functions to ensure the departmental mission is carried out in a just and objective manner with a focus on the protection of life and property. The Police Chief also develops partnerships and co-response resources with adjoining agencies and stakeholders.

SCOPE:

This position has managerial responsibility for the administration of the department budget and supervision of all department staff. The Police Chief directs all law enforcement activities within Twisp and oversees the functions of scheduling, patrol, traffic enforcement, code enforcement, co-response resource development, emergency response planning and implementation, and internal training. The Police Chief coordinates with other Town departments, other local jurisdictions, and state and federal agencies on provisions of mutual aid, developing partnerships, resource sharing, emergency response, provision of jail services for Town offenders, and crime investigations. In addition, the Police Chief maintains effective communications regarding public safety with Twisp's elected officials, the public, the media, social service agencies, the court system, and other law enforcement and emergency response agencies. The Police Chief is also a commissioned officer responsible for regular patrols, response to call-outs, and crime investigations. The Police Chief undertakes projects and accepts additional responsibilities relating to public safety as directed by the Mayor.



QUALIFICATIONS:

Education and Experience:

Bachelor's degree from a recognized college or university and at least eight years of law enforcement experience as a commissioned law enforcement officer. Previous supervisory and management experience at a police agency is desired. Experience with developing co-response partnerships and resources is also desired. Any combination of education and experience which would provide the applicant with the desired skills, knowledge and ability required to perform the job may be considered when assessing the candidate's qualifications and suitability for this position.

Licensing and Certification:

Must have or be able to obtain a Washington State Driver's License with driving record free from serious or frequent violations.

Completion of Washington State Basic Training Academy or equivalent.

Must be able to obtain Washington State Criminal Justice Training Commission Middle-Management Career-Level Certifications within twenty-four months of employment.

The finalist must meet the requirements of RCW 43.101.095, Peace Officer Certification. This certification requires a comprehensive background investigation including polygraph, psychological and medical evaluation including drug testing.

Compensation

The town of Twisp has established an annual salary range of \$83,200-\$116,480 for this position. Employees receive a generous health insurance package that includes medical, dental and vision coverages.



OTHER BENEFITS:

11 paid holidays

13 vacation days

12 sick days

Membership in professional organizations and local civic groups

The town is a member of the Washington State Department of Retirement – Law Enforcement Officers & Fire Fighters System (LEOFF II) and is an FLSA exempt position.

APPLICATION DETAILS

Recruitment timeline

Accepting Applications through April 19, 2024

The Application

To apply for this position, please submit:

- A resume (three page maximum)
- A detailed cover letter (two page maximum) describing your experience, leadership style, and why you are interested in this position.

Electronic packets must be submitted to Twisp Clerk-Treasurer, Randy Kilmer:

Email: clerktreasurer@townoftwisp.com

Questions?

Contact Mayor Hans Smith or Clerk-Treasurer Kilmer

Email: clerktreasurer@townoftwisp.com /
townmayor@townoftwisp.com

Phone: 509-997-4081

