

WASPC ACCREDITATION ANNUAL REPORT

Introduction: The attached brief survey is intended to serve as a reminder and help re-accrediting agencies account for critical steps in the re-accreditation process that are frequently overlooked. It will be distributed on March 1 of years 1, 2 and 3 of the re-accrediting timeline and results are due to WASPC by May 1. Year 4 results are not needed because the agency will experience an onsite during that year. Results of the survey will be reported to the WASPC Accreditation Commission at the spring conference. Completion and return of this survey is mandatory to maintain accredited status.

Survey results and questions about the survey should be directed to Mike Painter at mpainter@waspc.org.

Agency:

Year Report Filed:

Current Chief Executive Officer:

Email

Contact Phone Number:

Current Program Manager:

Email

Contact Number:

Current Sworn Strength Authorized:

Current Sworn Actual:

Current Non-Sworn Authorized:

Non-Sworn Actual:

Section I - Policy or Organizational Changes

Please answer the following questions regarding your department operations since your last Annual Report.

I. Policy or Organizational Changes

1. Did you make any changes to your Use of Force policy?

Yes No

2. Did you make any changes to your Vehicle Pursuit policy?

Yes No

3. Has your Chief Executive officer changed?

Yes No

4. Has your Accreditation Program Manager changed?

Yes No

Section I Explanation

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Section II - Administration

II. Administration

Please answer any no responses in the explanation box below.

1. Have all newly promoted commissioned supervisors or commanders begun work towards career level certification?

Yes No NA

2. Has every member of the department received an annual performance evaluation within the past year?

Yes No

3. Have all probationary employees been evaluated in compliance with your agency policy or FTO manual requirements?

Yes No

4. Are all commissioned officers assigned current soft body armor?

Yes No

5. Has your department provided non-lethal weapons training to appropriate personnel within the past two years?

Yes No

Section II - Explanation

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Section III - Performance

III. Performance Activities

Please answer any no responses in the explanation box below.

1. Do you have written proof that sworn members of your department demonstrated skill and proficiency with all agency supplied weapons before going into service with them?

Yes No

2. Do you have written proof that your agency complies with the annual 24-hour training requirement mandated by the RCW?

Yes No

3. Did the department experience a change in the property room manager since your last report?

Yes No NA

4. If yes, did the department conduct an inventory of sensitive items following the change of the property room manager?

Yes No NA

5. Did the agency successfully experience an ACCESS business or CJIS security audit within the past year?

Yes No

Section III - Explanation

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Section III - Performance

III. Performance Activities

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Yes No

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Yes No NA

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Yes No

Section III - Explanation

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Section IV - Facility Modifications

IV. Facility Modifications

I. Have you changed facilities?

Yes No

2. Have you made any physical changes to;

A. Property Room?

Yes No NA

B. Temporary holding facility?

Yes No NA

C. Security of your records area?

Yes No NA

Section IV - If you answered yes to any of the above questions, please explain and describe below.

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Section V - Required Reports

V. Required Reports

Refer to the email that accompanied this survey for instructions on which standard to proof. Please submit copies of reports, audits or rosters showing proof of compliance with any of the following annual activities that are required.

You must upload documents prior to submitting form - they will not be saved if you leave the report before submitting.

Standard 1.2 Goals and Objectives

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 4.3 Review of critical and sensitive activities

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 9.6 Audits of cash funds

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 11.5 Annual in-service training

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 11.6 New employees demonstrate satisfactory skill and proficiency prior to all weapons being issued

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 11.8 Annual review of Use of Force/Deadly Force policy

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 12.1 Annual evaluations

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 17.19 Audits of sensitive evidence items.

[Choose File](#) [Remove File](#) [No File Chosen](#)

Standard 17.21 Clearing of property or evidence.

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Section VI - Other Issues

1. Are you aware of any standards that your agency is not in compliance with for the previous year? If yes, please explain.

Yes No

Explanation

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