

**SHOALWATER BAY INDIAN TRIBE
JOB DESCRIPTION**

Job Title: Chief of Police
Department: Law Enforcement
Reports To: Tribal Administrator
FLSA Status: Exempt
Closing Date: Open until Filled
Salary: \$79,944 to Start
Benefits: Medical, Dental, Vision paid / 401K contributions provided

SUMMARY: The Chief of Police is responsible for the enforcement of the codes and ordinances of the Shoalwater Bay Indian Tribe, for preserving the public peace, and for protecting life and property. The Chief Plans, organizes, coordinates, prioritizes, assigns, hires, terminates, disciplines, and evaluates the work of Police Officers, and Reserve Officers and directs all programs and activities of the department. Prepares the annual budget and work plan for the department, reviews operations, makes assignments, and applies effective law enforcement practices and procedures. Assures proper police and safety standards are maintained; assures work of department is carried out properly and effectively. Prepares reports, summaries, correspondence related to work. Develops and implements policies for the department. The Chief of Police consults with the Tribal Administrator and Tribal Council in determining plans and policies to be observed in the conduct of enforcement operations.

Currently the Shoalwater Bay Tribe Police department is comprised of Chief of Police and four Patrol officers whom are responsible for patrolling the Tribe's approximate one square mile reservation. State route 105 passes through the Reservation and as such cooperation with other state and local agencies is a must. The Tribe owns and operates various businesses including a Casino and Hotel as well as a Service Station / Convenience Store in addition to areas of Tribal housing and Governmental buildings which are patrolled.

The Tribe offers an amazing benefits package which includes full Medical, Dental, and Vision coverage at no cost to the employee as well as contributing 3% to each employees' 401k plan. The Shoalwater Bay Tribe observes 20 paid holidays each year in addition to any accrued sick or paid annual leave.

Any interested persons are encouraged to visit our website at www.shoalwaterbay-nsn.gov or contact our HR Director at jsmith@shoalwaterbay-nsn.gov