



## Newsbriefs from the WASPC CJIS Department

### FBI Announces 2018 UCR Changes

The FBI has advised that the following NIBRS updates must be made to agencies' records management system (RMS) software for implementation on or after January 1, 2018:

- **Data Element 31** (Aggravated Assault/Homicide Circumstances), Data Value 06 = Lovers' Quarrel will change to 06 = Domestic Violence

*FBI Definition of Domestic and Family Violence:* "The use, attempted use, or threatened use of physical force of a weapon; or the use of coercion or intimidation; or committing a crime against property by a current or former spouse, parent, or guardian of the victim; a person with whom the victim shares a child in common; a person who is or has been in a social relationship of a romantic or intimate nature with the victim; a person who is cohabiting with or has cohabited with the victim as a spouse, parent, or guardian; or by a person who is or has been similarly situated to a spouse, parent, or guardian of the victim."

*Note: This does not change the Washington State requirement for including a Domestic Violence (DV) indicator on Group A Incidents. This change reflects the FBI's willingness to begin collecting Domestic Violence-related information on Aggravated Assault and Homicide Offenses.*

- **Data Element 35** (Relationship of Victim to Offender) will be mandatory for all Crimes Against Property offenses (currently, Robbery is the only Property offense that requires agencies to include the relationship of the victim to the offender).
- **Data Element 35** (Relationship of Victim to Offender) will be mandatory when one or more offenses entered in Data Element 24 (Victim Connected to UCR Offense Code) is a Crime Against Person or a Crime Against Property and Data Element 36 (Offender Sequence Number) is anything other than 00 = Unknown Offender.
- **Data Element 35** (Relationship of Victim to Offender) will include the new code XR = Ex-

Relationship.

Please effect these NIBRS changes to agencies' RMSs on or after January 1, 2018; if submitted prior to this date, you may receive a data validation error from either the FBI or State UCR Programs.



NIBRS changes that should be implemented already in your RMS:

- Effective January 1, 2017, agencies must modify their RMS to be in compliance with the FBI Technical Specification Bias Motivations for:  
61 = Anti-Male  
62 = Anti-Female
- Effective January 1, 2016, agencies should have added the following new offenses:  
26F = Identity Theft  
26G = Hacking/Computer Invasion  
720 = Animal Cruelty
- Effective January 1, 2016, agencies should have added additional "Criminal Activity" data values for Data Element 12 (related to Animal Cruelty).
- Effective January 1, 2016, agencies should have added an additional "Location Type" of "Cyberspace" for Data Element 9.

Other NIBRS updates that should have been implemented in agencies' RMS by now include additional data values for Bias Motivations added or modified in 2013 and 2015; updates to Race and Ethnicity data values in 2013; the addition of Human Trafficking Offenses in 2013; updated Location and Property data values in 2010, and; addition of the Cargo Theft indicator in 2010.

If you are receiving several data validation errors on your NIBRS submissions, it may be because your RMS software is not in compliance with the latest FBI NIBRS Technical Specification. The latest version can be located on the FBI website: <https://ucr.fbi.gov/technical-specifications>. The Washington State NIBRS Technical Specification can be located on the WASPC CJIS website: <http://www.waspc.org/training-manuals-reference>.



## FBI Retires Historical Rape Definition In Summary Reporting System

As mentioned in our October 2016 newsletter, the FBI announced that January 1, 2021, is the deadline for the national transition from the Summary Reporting System (SRS) to NIBRS. After that date, all states must submit their UCR via the NIBRS method.

For agencies still submitting via the SRS method, the FBI discontinued collection of the historical definition of Rape as of January 1, 2017. This is not a problem for our agencies that submit crime statistics via NIBRS.

In Washington, the State UCR Program will retain the historical (legacy) Rape offenses from agencies submitting via the SRS but the Rape offenses will not be forwarded to the FBI. 🌟

## New State NIBRS Repository Project Continues To Make Progress

We reported in our last few newsletters that the WASPC CJIS Department was working on a federally grant-funded project to replace our aging State NIBRS repository. The NIBRS repository vendor, IBM Analytics, has been working steadily to customize their product, NIBRS COPLINK, to meet the Washington State technical specifications.

The WASPC CJIS and IBM Project Teams confer regularly on the latest software releases and the project continues to move forward. The anticipated timeframe for new State UCR/NIBRS repository to go live is still September 2017. We will notify users and contributors when the training schedule is available. 🌟

## FBI Trainer Returns For Repeat Performance in April 2018

For those of you who may have missed the two-day basic NIBRS overview training last July: The FBI trainer, Brad Zoladz, is returning to the Great State of Washington in April 2018. The training will be held in Kelso on April 24th & 25th and in Spokane on April 27th & 28th. There is no cost for the training other than your per diem. For more information on how to register, please visit our website: <http://www.waspc.org/training-manuals-reference>. 🌟

**“A person who never made a mistake never tried anything new.” Albert Einstein**

## Data Quality Review Reveals Common NIBRS Misunderstandings

Each year, as the CJIS team members prepare for the annual report, *Crime in Washington*, we send agencies various reports asking for data quality review. Some of these reports are generated by the FBI with questions about Hate Crime, anomalous submission numbers, or illogical data elements (such as Shoplifting an Automobile).

Your records management system (RMS) should be handling most of the “NIBRS offense mapping” when a state or local code is entered. If there is no RMS method of exactly mapping the state and local offenses to the FBI offenses, agency staff members must interpret what offenses (if any) are reportable to the FBI: It doesn’t mean you are modifying the local offenses, the incident report itself, or what is referred to the court or prosecutor. Common data quality concerns include:

- Don’t hold a submission waiting to find out what the prosecutor is going to charge: NIBRS is a reflection of the law enforcement incident report, not the case outcome.
- Submit a homicide case with as much information as available as soon as possible: Again, don’t wait for the detective or the prosecutor to provide more information. Details can be added later.
- Homicides are high-profile incidents and are scrutinized by everyone: If they are underreported in your jurisdiction, it will be noticed.
- A homicide, murder, or manslaughter means someone died. It is a regular occurrence that the State UCR Program receives report of a Murder offense for a victim who did not die!
- For the purposes of NIBRS submission, an Attempted Murder = Aggravated Assault. Again, someone must die for the offense to be classified as a Homicide Offense.
- The Washington State statute of Controlled Substance Homicide (RCW 69.50.415) should be offense-mapped based on offender intent: *Intentional* = Murder or Non-Negligent Manslaughter (09A); *Unintentional* = Negligent Manslaughter (09B) with the circumstance of “Other Negligent Killing”. 🌟



**“Education is what remains after one has forgotten what one has learned in school.” Albert Einstein**

## Updates, Concerns, and Reminders

### ➤ Sex Offense Case File Archiving

The details regarding what, how, and when to send sex offense case files to the WASPC CJIS Department are available on the CJIS webpage at [www.waspc.org/sex-offense-document-imaging](http://www.waspc.org/sex-offense-document-imaging). If your agency has already converted the paper files to electronic images such as .tif or .pdf, the CJIS Department will accept a CD of the electronic files in lieu of paper documents. Please contact the CJIS Department before sending electronic files to determine if the medium is suitable for importing into the CJIS electronic archive system. ⚙

### ➤ Disclosure of Sex Offense Case Files

A sex offense case file sent to WASPC for permanent archiving is no longer considered a public record and is exempt from public disclosure. The WASPC CJIS Department will disseminate a copy of the record only to a criminal justice agency for the purpose of determining if a sex offender meets the criteria of a sexually violent predator or to the End-of-Sentence Review Committee for the purpose of fulfilling its duties. However, if the originating agency requests a copy of the file be returned, the CJIS Department will accommodate this request.

Agencies should not refer citizens, victims, prosecutors, or agencies wanting a copy of a record for other purposes to CJIS. For example, if the State Department of Corrections is determining if an offender is a sexually violent predator, they can be referred to CJIS; however, if a detective from another agency or a prosecutor is working on a new case and wants background information, this purpose does not qualify for referral to CJIS. The originating agency must request a return of their own case file for further dissemination. ⚙



### ➤ When You Call or E-Mail the WASPC CJIS Department

Have you noticed when you call the CJIS Department asking for Tonya that sometimes Kellie answers or if you send an e-mail to Kellie that occasionally Tonya replies instead? The reason this happens is because Tonya and Kellie alternate months for answering phones and e-mails. The best e-mail address to use when contacting the CJIS Department is [cjis@waspc.org](mailto:cjis@waspc.org); your e-mail will reach all three CJIS team members and someone will respond as soon as possible! ⚙

**WASPC  
CJIS Department**  
3060 Willamette Dr NE  
Lacey WA 98516  
(360) 486-2380  
[cjis@waspc.org](mailto:cjis@waspc.org)



#### State Reporting Deadline:

- **Preceding month's data is due by the 15th.**
- **If the 15th falls on the weekend or a holiday, the deadline is extended to the next business day.**

To locate the CJIS Department Programs on the new WASPC website, go to [www.waspc.org](http://www.waspc.org):

1. Click on "Programs, Projects & Services"
2. Hover over "Crime Statistics (NIBRS)" to open the webpage options or click to find the repository links and staff contact information
3. Click on which page you'd like to visit: Statistics & Reports; Training, Manuals, & Reference; Sex Offender Document Imaging; or CJIS Newsletters & Listserve