

# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community & the Citizens of Washington

**WASPC GENERAL BUSINESS MEETING  
2012 FALL TRAINING CONFERENCE  
CAMPBELL'S RESORT · CHELAN, WA  
WEDNESDAY, NOVEMBER 14, 2012 · 8:00 AM**



## CALL TO ORDER:

President Holmes called the meeting to order at 8:00 A.M.

## APPROVAL OF MINUTES FROM May 24, 2012:

**Ken Hohenberg made the motion to approve the May 24, 2012 General Business Meeting minutes as written. Brian Wilson seconded the motion. Motion carried.**

## STANDING COMMITTEE REPORTS:

### **ACCREDITATION—JEFF MYERS**

The Committee would like to thank Mike Painter for his work as the Director of Professional Services. The Committee also recognizes the individuals who have helped Mike to get his feet on the ground.

At the Committee Meeting on November 13, 2012, the Committee discussed recommendations for Accreditation recognition and the recent regional trainings that were held. If anyone is interested in attending training sessions, please contact Mike Painter.

The Committee discussed standards and proofs. During onsite, the assessment team will look for the immediate prior year's proofs, not proofs for all for years. Except, on various flagged standards where yearly proofs are required.

Standards are updated yearly, in July. To better integrate WASPC model policies with Accreditation standards, model policies will be reviewed yearly by the Committee.

The Corrections Committee has created a Jail Accreditation Standards Manual (not approved by the Board, yet). With that, the Accreditation Program may be expanding.

Pending approval of the *2012-2014 Strategic Intentions*, the Accreditation and LEMAP Committees will be combined. All of the Committee Chairs have met to discuss this proposed action and are supportive of the merger. The charter for the merged committee will need to be updated.

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President  
**ED HOLMES**  
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**STEVE BOYER**  
Sheriff – Kitsap County

**JOHN SNAZA**  
Sheriff – Thurston County

**RICHARD LATHIM**  
Sheriff – Franklin County

**RANDY STEGMEIER**  
Chief – Western WA University

**JOHN BATISTE**  
Chief – WA State Patrol

**LAURA LAUGHLIN**  
SAC – FBI, Seattle

**MITCH BARKER**  
Executive Director

**Lance Davenport made the motion to approve the Accreditation Committee Report as presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **BOATING SAFETY—BRUCE BJORK**

The Boating Safety Committee met on November 13, 2012. The main purpose of the meeting was to discuss draft legislation. The draft bill does four things, one of which may be dropped. The bill proposes to increase BUI from a misdemeanor to a gross misdemeanor and adds implied consent to BUI. The draft bill adds an exemption to 10.31.100, allowing officers the same authority during vessel collisions as vehicle collisions. The third piece of the draft bill requires that vessel rental companies provide all of the required safety devices to the renter. The last piece, which may be dropped, of the draft bill would require mandatory use of personal floatation devices (PFD) for all human powered vessels.

WA State Parks also updated the Committee on potential funding issues relative to the “fiscal cliff.”

**Steve Tomson made the motion to approve the Boating Safety Committee Report as presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **CONFERENCE COMMITTEE—BRIAN WILSON**

Pending approval of the WASPC *2012-2014 Strategic Intentions*, the WASPC Conference Committee will cease to exist. Site locations will be recommended to the Executive Board by WASPC Staff. Conference training agendas will be developed by the WASPC Law Enforcement Training Committee.

At the September 14, 2012 Executive Board Meeting, the Board approved staff to enter contractual agreements with: the Spokane Convention Center and Double Tree Hotel for the 2015 Spring Exposition and Training Conference; and, the Three Rivers Convention Center and surrounding hotels for the 2016 Spring Exposition and Training Conference. If the 2012 Fall Training Conference at Campbell’s is successful (and there is adequate space), it will be recommended that WASPC enter a contractual agreement with Campbell’s for the 2014 Fall Training Conference.

**Bill Drake made the motion to approve the Conference Committee Report as Presented. Steve Tomson seconded the motion. Motion carried.**

#### **CORRECTIONS—KEN BANCROFT**

The Corrections met on November 13, 2012. The Committee welcomes Chief Brian Wilson as the new co-chair. Since the last conference, the Committee has been working on cost reduction for DOC inmates housed in county jails. There were four subcommittees developed to examine medical/pharmacy costs, mental health, Medicaid, and forwarding DOC offenders in a community corrections setting.

The Committee has also been working on voluntary Accreditation Standards for jails. The Committee has worked hard on this and will be working closely with Mike Painter to move this project forward.

**Bill Drake made the motion to approve the Corrections Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **FINANCE AND PERSONNEL—PAUL AYERS**

The Finance and Personnel Committee met on November 12, 2012. At the meeting, the Committee reviewed each program and line item in detail for the 2012 budget and the proposed 2013 budget. The Board adopted the 2013 budget at the Board Meeting yesterday, November 13, 2012. With a few exceptions, the 2013 budget was prepared with little changes from the 2012 budget.

The Finance and Personnel Committee has reviewed their Committee Charter for the year and has no changes.

The Committee continues to work with Department of Revenue and Clark Nuber to resolve the disputed taxable digital products portion of our sales tax audit.

**Brian Wilson made the motion to approve the Finance and Personnel Committee Report as Presented. Ken Bancroft seconded the motion. Motion carried.**

#### **INTELLIGENCE/HOMELAND SECURITY—OZZIE KNEZOVICH**

The Intelligence/Homeland Security Committee reports continuing discussion on the same topic as it has for the past several years: the use of WSIN vs. Gang Net vs. other gang intelligence products. The Committee is forming a sub-committee, to be chaired by Chief Ken Thomas, to work with WSIN to structure an intelligence reporting system that works.

The Committee has reviewed their Charter. The Charter needs to be re-written. Sheriff Knezovich will distribute the Statewide Intelligence Plan to Committee Members for review. After that has occurred, the Committee will begin working on revising the Committee Charter.

**Mark Brown made the motion to approve the Intelligence/Homeland Security Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **LAW ENFORCEMENT TRAINING—MIKE GAFNEY**

The Law Enforcement Training Committee met on November 13, 2012. Mr. Gafney commented on the pending action to transition conference training planning to this Committee.

The Committee is currently seeking active participants. The Committee also discussed a proposal to revise the Committee Charter to bring the Committee responsibilities more in-line with its predecessor, the Board for Law Enforcement Training, Standards, and Education. The Committee is also considering adding language to include “corrections” into the Committee Charter.

The Committee is considering a sub-committee to evaluate the concept of a Washington-Centered Executive Leadership Academy. The sub-committee should have a report at the 2013 Spring Conference.

There was discussion on the maintenance of training records at the Criminal Justice Training Commission.

The CJTC is in the process of reassessing the 720-hour BLEA curriculum. Surveys are being distributed to BLEA graduates and Chiefs/Sheriffs. Please complete the survey and provide your feedback.

The CJTC is ready to pilot a train-the-trainer class on procedural justice.

**Ken Bancroft made the motion to approve the Law Enforcement Training Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **LEGISLATIVE—Eric Olsen**

The WASPC membership has approved the following Agenda for the 2013 Legislative Session:

- Sustainable Funding for CJTC to include BLEA, mid-level and executive training, prosecutor training and specialized training—Priority
- Boating Safety Legislation—Support
- Mandatory reporting by medical providers of all gunshot wounds—Priority
- Numerous issues regarding conflict and confusion in public records laws—Support
- Continued basic funding for WASPC and WATPA—Priority

Please also remember that member participation in the legislative process is very important. If you are called to participate, please consider doing so.

**Ken Irwin made the motion to approve the Legislative Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

#### **LEMAP—KEN HOHENBERG**

Chief Hohenberg addressed the concept of combining the LEMAP and Accreditation Committees. The LEMAP Committee supports the combination of the committees into a Professional Services Committee.

Since the 2012 Spring Conference, the following LEMAP reviews have been conducted: Port of Seattle (partial) and Des Moines (full). There are not currently any LEMAP reviews scheduled; however, several agencies have expressed interest in the program.

**Bill Benedict made the motion to approve the LEMAP Committee Report as Presented. Jeff Myers seconded the motion. Motion carried.**

**MEMBERSHIP—REX CALDWELL**

There were thirteen new members and various Board Members and guests in attendance at the New Member Dinner held on November 12, 2012. Thank you to Harris for sponsoring this important function. The Committee met on November 13, 2012. There were three members plus staff at the brief meeting.

WASPC currently has 865 members. Please consider urging fellow chiefs, sheriffs, and command level individuals to sign up for membership. It would be great if WASPC could hit 1,000 members during our 50<sup>th</sup> year anniversary.

**Jeff Myers made the motion to approve the Membership Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

**MODEL POLICY—JOHN VINSON**

The Model Policy Committee met on November 13, 2012. With Joanna's departure from WASPC, the Committee will no longer have a staff liaison. Any work done by the Committee will need to be performed by committee members.

An agency has requested a consideration of a model policy regarding use-of-force investigations. The Committee supports this request and will take it to the Executive Board at the January 23, 2013 Meeting for consideration.

President Holmes commented on the WASPC procedures for development of model policies.

**Sue Rahr made the motion to approve the Model Policy Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

**SONAR—MARK BROWN**

The Committee met on September 27, 2012, at the conclusion of the Sex Offender Coordinator Conference held in Kennewick. The Committee is discussing several issues:

- One discussion item is the Thompson Case out of Clark County. From the review of this case, multiple lessons learned have been discussed and changes in the reporting procedures are being implemented. Please note: It is critical to document notification procedures when reporting information on sex offenders to schools.
- Another item of discussion is the potential of conducting background checks on business that cater to children, i.e. ice cream truck drivers. If this were to take hold, the Department of Licensing would more than likely handle the responsibilities.
- Another item of discussion is how to address Sex Offender Notification when offenders are in the community on work release. If you have had a problem with this, please let Dawn Larsen know. The same problem is being looked into as it relates to juvenile offenders in JRA group homes.

- The SMART office put together a work group to look into ICE detainees that are sex offenders. The Committee is hoping to work with ICE to make sure these offenders do not slip through the cracks.
- There is a lot of variance between states in sex offender laws. Before offenders move from Washington to another state, the offenders need to call that state.
- The Committee desires to achieve consistency in the leveling process of offenders moving from county to county. Unless there is a justifiable reason for changing the level, it is hopeful that the receiving county will accept the sending counties leveling.

The Washington State Auditor is using Offender Watch to determine if registered sex offenders are employed at child care facilities and schools to find discrepancies. This demonstrates the importance of notifying schools of sex offenders and appropriately documenting that notification.

Sarah McCullough from the King County Prosecutors office presented information to the Committee regarding the Sanchez Case. The case resulted in a court ruling about obtaining juvenile records associated with a sex offender. The case made it easier for law enforcement to obtain criminal history record information on convicted juvenile sex offenders. Any agencies having difficulties obtaining these records should contact Sarah. She is an expert in this field.

The next SONAR meeting will be held on December 6, 2012 at the WASPC Office.

Also, WASPC has recently hired an individual to serve as the Project Manager for the RSO Tribal SORNA Compliance Liaison project. This position is responsible for the success of the DOJ Reallocation Grant focusing on addressing tribal and county jurisdictional issues in meeting SORNA requirements.

**Ken Bancroft made the motion to approve the SONAR Committee Report as Presented. Rick VanLeuven seconded the motion. Motion carried.**

#### **SMALL AGENCY—VIA WRITTEN REPORT SUBMITTED BY BONNIE BOWERS**

The Small Agency committee met on Tuesday, November 13, 2012. Chief Bowers presented the SACOP report from the IACP conference.

It was noted that the scholarship for first time conference attendees went unused this fall. Everyone is encouraged to reach out law enforcement executives in your area who might be interested in attending the conference and would benefit from the scholarship.

Several resources for equipment and training were shared:

- Bureau of Justice Assistance offers a 50% matching grant for ballistic vests. More information is available at: <http://www.ojp.usdoj.gov/bvpbasi/>

- Many insurance carriers including WCIA offer reimbursements for some training and offer free training for their members. More information is available at: <http://www.wciapool.org/education-training>

Two resources for explaining the impacts of the economic down turn on policing were discussed. The first is a publication from the COPS office, The Impact of the Economic Downturn on American Police Agencies, and the second is from the Association of Washington Cities and is titled, State of the Cities, 2012 Report An Interim Report on Criminal Justice.

### **TECHNOLOGY—MIKE KESSLER**

This is a newly established committee, branching off from the Intelligence/Homeland Security Committee. The Committee has created a charter for consideration by the WASPC Executive Board.

The Committee is looking into the LERN Agreement and has assigned a sub-committee to work on this issue.

Discussion on in-car video and body-cams occurred. Storage and public records requests are areas of concern. The Technology Committee would like to see some best practices as it relates to these areas of concerns. The Committee will be approaching the Training Committee to recommend that Seattle PD present a training session at an upcoming conference on how to handle video data.

The Committee is also continuing discussion on its possible role of recommending technology to agencies.

**Sue Rahr made the motion to approve the Technology Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

### **TRAFFIC SAFETY—Bill Drake**

The Traffic Safety Committee met on November 13, 2012. WSP Lieutenant Robert Sharpe gave a presentation concerning the progress of a new training video on field sobriety tests. The full video will be out soon. Additionally, new BAC instruments will begin deployment next year. And, WSP is considering an email notification system for BAC certified individuals whose certification is expiring.

Chief Greg Sandsness from the Burling Northern Santa Fe Railroad Police presented information to the Committee regarding railroad incidents were collisions occurred.

Director Darrin Grondel from the Washington Traffic Safety Commission briefed the Committee on grant timelines. The grant timeline has moved up to the first quarter concerning grants on party intervention controls, Target Zero and other such programs. Other school related grant proposals are due in April.

WASPC Traffic Safety Grants are due next month (December).

A review of SECTOR equipment deployment occurred. About 217 out of 274 Washington agencies have received sector equipment. New equipment has been ordered in anticipation of WASPC grant awards in January.

During the Committee Meeting, much discussion occurred on DUI laws relative to I-502. The Committee will continue to monitor the situation and will provide additional information as it is available.

The Committee will be reviewing its charter and further clarifying the “active member” voting clause. This will occur at the Committee’s meeting in January.

**Tom Robbins made the motion to approve the Traffic Safety Committee Report as Presented. Ken Bancroft seconded the motion. Motion carried.**

### **UNIVERSITY POLICING—RANDY STEGMEIER**

The University Policing Committee met on November 13, 2012. There were representatives present from all six state universities (University of Washington, Washington State University, the Evergreen State College, Central Washington University, Eastern Washington University and Western Washington University), St. Martins University, the Cities of Cheney and Bothell, Thurston County and guests from BLEA, WSU Governmental Studies and the CJTC.

A topic of discussion was the challenge facing the local agencies near or surrounding college and university campuses in sharing of information regarding student criminal behavior with the campus judicial authorities. The law seems to be silent on this issue leaving agencies potentially in legal jeopardy should information be disseminated. We will be asking our Council of Presidents to consider proposing legislation to address this concern.

The Committee discussed what the recent passage of I-502 means to policing on university campuses. There seems to be general agreement that because our institutions and many of our students are recipients of federal grants and funding, that marijuana will not be allowed on our campuses as spelled out in the Safe Schools legislation. The means of enforcing that standard is what poses the challenges to our agencies. Our officers will not have the authority of State law, except for underage violations, so enforcement may be confined to referrals to the student judicial process. What can/will be done regarding non-students found in possession or using is unclear. We will be seeking assistance from the Office of the Attorney General.

Our agencies are also being mandated to take leadership roles in the area of protecting children on campus and the new mandatory reporting requirements for university employees, including student employees regarding suspected child abuse or neglect. Our legislature and all university administrations are acting decisively to tighten procedures in response to the scandal at Penn State University.

The discussions the Committee had at the conference during the one hour meeting were helpful but too brief to address the issues substantively. We have scheduled a one-day meeting in Ellensburg on March 12, 2013 to address these issues and others in more depth.



Also, the Small Agency Committee discussed foot pursuit policies at their meeting on November 13, 2012. Chief Stegmeier will be sharing his policy.

**Mark Brown made the motion to approve the University Policing Committee Report as Presented. Ken Hohenberg seconded the motion. Motion carried.**

**LIAISON COMMITTEE UPDATES:**

**EXPLORERS—NO REPORT**

**INDIAN COUNTRY LAW ENFORCEMENT—NO REPORT**

**TORCH RUN— NO REPORT**

**LEIRA—KAY POWNALL**

LEIRA concluded a year of training with a mini-conference at Campbell's in October. There were fifty attendees.

LEIRA is lacking volunteers to serve on the Executive Board. If you have someone in your agency that you believe would be a good fit, please contact Ms. Pownall.

LEIRA is in the process of revamping the LEIRA website. The new website should be online in the next month.

**Mark Brown made the motion to approve the LEIRA update as Presented. Ken Hohenberg seconded the motion. Motion carried.**

**LINX—KEITH HAINES**

The LINX Northwest Governance Board met on Tuesday, November 13, 2012. Some agencies in Whatcom and Wahkiakum counties are connecting to the system. Whatcom County is using ICE seizure funds and Wahkiakum County is using homeland security funds to build connections.

The LINX connection to Alaska agencies will be ending as grant funding is no longer available. It is hopeful that the connection to Alaska agencies will be restored.

LINX has a new function, LINX mobile. LINX mobile allows users to access information from smart phone devices.

LINX is funded through the NCIS budget in the Navy through the Department of Defense. The Department of Defense budget is getting tighter. LINX is taking steps to reduce costs where possible. It appears as though LINX will be funded next year, depending on the outcome of the "fiscal cliff."

Please encourage your officers and deputies to use the LINX system. Usage continues to increase. In the last 24-hours LINX NW has been accessed more than 17,000 times.

Thank you to the LINX Executive Committee.

**Sue Rahr made the motion to approve the LINX update as Presented. Ken Irwin seconded the motion. Motion carried.**

**PAST PRESIDENTS—If any members have contact information for past presidents and/or WASPC members, please contact a member of the 50-Year Planning Committee or WASPC Staff. We would like to reach out to these individuals to invite them to the WASPC 50-Year Anniversary Celebration.**

### **NEW BUSINESS:**

#### **STRATEGIC INTENTIONS—ED HOLMES**

Highlights to the *Strategic Intentions* include:

- Work with the Law Enforcement Training Committee to develop a long-term training plan.
- Maintain the following standing committees: Professional Services, Small Agency, Financial Services and Personnel, Corrections, Legislative, Intelligence/Homeland Security, Technology, Traffic Safety, Model Policy, University Policing, Sex Offender Registration and Notification, Law Enforcement Training, Boating Safety, NIBRS Advisory, Indian Country, and Membership.
- Each committee will maintain a charter outlining their activities, to be reviewed and approved annually by the Executive Board.
- Maintain the following liaison relationship with the following: Legal Advisors, Explorers, Law Enforcement Torch Run, LEIRA, and Past Presidents.
- Develop a workgroup to review changes to laws regarding police discipline cases that go to arbitration. This will be considered as a legislative priority for the 2014 legislative session.

If you are interested in serving as chair/co-chair of the Professional Services or NIBRS Advisory Committees please contact Chief Holmes.

**Ken Hohenberg made the motion to approve the 2012-2014 Strategic Intentions as presented. Mark Brown seconded the motion. Motion carried.**

### **ANNOUNCEMENTS:**

#### **ADJOURN:**

**Ken Bancroft made the motion to adjourn the meeting. Ken Hohenberg seconded the motion. Motion Carried. The meeting was adjourned at 9:15 A.M.**