WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community and the Citizens of Washington

EXECUTIVE BOARD MEETING
WASPC OFFICE—LACEY, WA
JANUARY 19, 2011—1:00 PM

Board Members	Agency	Guests/Staff	Agency
Tom Schlicker	Swinomish PD	Kurt Hattell	WSP
Randy Stegmeier	Western WA University PD	Joe Hawe	WA CJTC
Ken Hohenberg	Kennewick PD	Don Pierce	WASPC
Bruce Bjork	WA Dept. of Fish & Wildlife	Tom Corzine	WASPC
Laura Laughlin	FBI—Seattle	Raeanne Myers	WASPC
Eric Olsen	Kirkland PD	Kim Goodman	WASPC
Terry Davenport	Shelton PD	Jamie Yoder	WASPC
Ed Holmes	Mercer Island PD	Garry Anderson	WASPC
Sue Rahr	King COSO	Dawn Larsen	WASPC
Ozzie Knezovich	Spokane COSO	Peggy Malkowski	Kirkland PD
Bill Elfo	Whatcom COSO (Via Phone)	Teri Greene	DocView
Steve Boyer	Kitsap COSO	Nick Seibert	Kirkland PD
Richard Lathim	Franklin COSO	Barbara Madsen	WA Supreme Court

CALL TO ORDER:

PRESIDENTIAL REMARKS AND INTRODUCTIONS:

President Bruce Bjork called the meeting to order at 12:45 PM. President Bjork introduced new members of the Board. Self introductions followed.

APPROVAL OF MINUTES:

Richard Lathim made the motion to approve the November 16, 2010 Board Minutes as written. Ed Holmes seconded the motion. Motion carried.

PRESENTATIONS:

SECURE COMMUNITIES—SERGE DUARTE, NATHALIE ASHER, MARC RAPP, AND AMY SNIDER

Serge Duarte, Regional Coordinator for Immigration and Custom's Secure Communities Program, briefed the Board on the Secure Communities Initiative. Secure Communities is in initiative to modernize the criminal alien enforcement process. The program supports public safety by strengthening efforts to identify and remove the most dangerous criminal aliens from the United States.

President
BRUCE BJORK
Chief – WA Fish & Wildlife

President Elect
SUE RAHR
Sheriff – King County

Vice President
ED HOLMES
Chief – Mercer Island

Past President
STEVE BOYER
Sheriff – Kitsap County

Treasurer
TERRY DAVENPORT
Chief – Shelton

Executive Board

ERIC OLSEN
Chief – Kirkland

TOM SCHLICKER
Chief – Swinomish

KEN HOHENBERG
Chief – Kennewick

OZZIE KNEZOVICH
Sheriff – Spokane County

BILL ELFO
Sheriff – Whatcom County

RICHARD LATHIM
Sheriff – Franklin County

RANDY STEGMEIER
Chief – Western WA University

JOHN BATISTE
Chief – WA State Patrol

LAURA LAUGHLIN
SAC – FBI, Seattle

DONALD PIERCE
Executive Director

Washington State is not currently participating in the program. A discussion with the Washington State Patrol occurred in October of 2009. At the time of that meeting, an agreement was not entered.

Discussion regarding criticism of the program and political realities occurred.

The Board agreed to look into the status of the agreement. This item will be discussed at the March Board meeting.

UNDOCUMENTED IMMIGRANTS IN COURTHOUSES/COURTROOMS—CHIEF JUSTICE BARBARA MADSEN

There is concern regarding the treatment of undocumented immigrants, victims and witnesses, who are being arrested in courtrooms. The fear is that if undocumented immigrants are concerned with deportation as victims and witnesses, they may not participate in any aspect of the criminal justice system. Chief Justice Madsen would like to see an agreement that would prevent arrests in courtrooms and courthouses.

Chief Justice Madsen has had conversations with the Deputy Director of Homeland Security regarding this issue. The Deputy Director has indicated that an agreement could be made; however, the agreement should encompass the Secure Communities Program.

REPORTS:

TREASURER'S REPORT—CHIEF TERRY DAVENPORT

Attachments include financial statements through November 30, 2010.

Balance Sheet
Assets:

- Cash–Cash on hand balance includes $1.2 million that was paid out December for Sex Offender Address Verification Grants.
- Prepaid Expenses include a portion of fees paid to Appriss in August for yearly contracts. Because these contracts carry over between fiscal years, a portion is booked into prepaid assets until the new fiscal year is started.
- Accounts Payable—balance reflects amount due to counties as of 11/30 for the Address Verification grants.

Income Statement

- The reductions in grant Revenue relate to the Critical Incident Mapping Revenue contract changed in the 09-11 state fiscal year, Gang/Graffiti Abatement (program ended in 2009 $570K). WATPA program reduction in budget reduced revenue for 2010.
- Monitoring Revenue—continues to reflect higher income when compared to 2009, due primarily to increased DOC populations. Expenses are in line with increase revenue.
- Sales Revenue increase in 2010 relates to the increased Critical Incident Mapping and Buffer Zone Projects. These contracts are outside of the state school mapping program. 85% of the gross revenue is paid to Prepared Response for services performed on the projects.

- Other Revenue—Increase Mapping management fees in 2010 ($30K) Other notes, Contract Admin revenues are posted at year end ($10K) Endorsement fees received in 2009 are not expected in 2010 ($7K)

Functional Expenses

- Expenses are in line with revenues. Fluctuations relate directly to reductions in revenues.
- Grant award expenses are down due to reduction to WATPA grants.
- Increase to Cost of Goods relates to one-time $20K fee for monitoring equipment shelf costs.
- Non-capital equipment is the SECTOR equipment grants we received from the Traffic Safety Commission. This equipment was purchased at one time rather than throughout the year.
- Supplies expenses are lower WATPA has spent approx $22K less in 2010 than in 2009.

Other significant items

- Mapping Contract with OSPI for final quarter of 2010 was posted in December at $259K

Terry Davenport made the motion to approve the Finance and Personnel Committee Report as presented. Randy Stegmeier seconded the motion. Motion carried.

COMMITTEE REPORTS—CHIEF ED HOLMES

Small Agency—No activity since Fall Conference. The next meeting is scheduled for late February.

Corrections—No activity since Fall Conference. The new Corrections Taskforce convened on January 18, 2011.

LEMAP—No update.

Model Policy—The Committee met at the Fall Conference to begin work on the new policy regarding officer involved critical incidents. Work on this policy is ongoing. There are not currently any meetings scheduled for the Committee.

Traffic Safety—Committee Chairs attended the Washington Impaired Driving Advisory Council meeting on January 13, 2011. The Chairs are voting members of the Council. The NHTSA has approved the WIDAC work plan and budget. The Committee finalized work agreements needed to fulfill the grant commitments at this meeting.

The next Committee meeting will be held on January 20, 2011. At the meeting, grant requests for traffic equipment will be evaluated based on available funding. There is approximately $269K in grant monies available for distribution to agencies having requested funding. Final grant allocations will be made at this meeting.

SONAR—The Committee continues to provide feedback to Jo Arlow and Dawn Larsen. The next Committee meeting is scheduled for February 17, 2011 and will include a discussion on proposed legislation and policy changes to assist detectives and administrators track sex offenders throughout the State.

The OffenderWatch User Group will also meet on February 17, 2011. The User Group continues to update and educated all users of OffenderWatch on new and better methods of data entry associated

with the program. The ongoing exchange of information at these meetings has been extremely valuable to agencies in better understanding the advanced capability of the OffenderWatch Program.

WASPC staff should be commended for their revision of the WASPC model policy on sex offender registration and notification. The timely update allows member agencies to have a current guideline of recently enacted legislative legal changes affecting sex offender management.

The Committee supports the Governor's latest attempt to include 'full funding' for address verification in the 2011-2013 budget. WASPC members will need to work with legislators to inform them of the value of this important program and urge them to support the Governor's recommendation.

Intelligence/Homeland Security/Technology—No update.

University Policing—All six 4-year public universities have signed a multi-agency mutual aid agreement and have begun to share resources, including staffing for major events and incidents.

Through the COPS Office, University Poling agencies and other college and community college administrators attended a training course for "Threat Assessment" on college campuses.

The Committee is scheduling joint training exercises for "Active Shooter Response" and other emerge response situation.

The Committee is developing campus policies regarding "medical marijuana."

Accreditation—The Committee is working on a proposal to create a formal "Accreditation Mentor Program." The program would create a partnership between newly appointed accreditation managers and experienced/proved accreditation managers. The mentor program could be an outlet for sharing information as well as arranging mock assessments for agencies pursuing state accreditation.

The Committee is developing recommendations for updates to Chapter 5: Records Management.

Several agencies have contacted WASPC staff about possible on-site evaluations. It is likely 4-5 agencies will be evaluated prior to the Spring Conference.

Currently pending before the Board is a proposed program policy statement change which would require agencies to reconcile, to the satisfaction of the Management Services Coordinator, any non-compliance or "wet ink" issues at least 30-days prior to the Accreditation Commission meeting where the Commission considers the agency's Accreditation Report.

PRESENTATIONS (CONTINUED):

DOCVIEW PARTNERSHIP—TERRI GREEN AND CHRIS MARCHETTI, DOCVIEW

Ms. Green outlined the Docview program and the benefits to law enforcement. Docview specializes in the imaging of traffic crash, crime, and other reports for law enforcement agencies with the intent of delivering the reports to various parties requesting the reports.
If WASPC signs an agreement to endorse the Docview program, WASPC will receive a small fee, $0.50 for every report provided by Docview on behalf of local law enforcement agencies.

Guests from the Kirkland Police Department provided comments on their experience with the Docview program.

Director Pierce discussed that if this partnership proves to earn the Association a reasonable sum, the revenue source could be allocated to support the accreditation program.

Ed Holmes made the motion to move forward with a partnership contract with Docview. Ozzie Knezovich seconded the motion. Motion carried.

The concept of allocating Docview generated funds for the accreditation program will take place at a later time.

Director Pierce commended WASPC Staff for their work on this partnership program.

REPORTS (CONTINUED):

LEGISLATIVE COMMITTEE UPDATE—DIRECTOR PIERCE

Director Pierce indicated a bill tracker will soon be added to the WASPC website.

CORRECTIONS TASKFORCE—DIRECTOR PIERCE

The Corrections Taskforce had its first meeting yesterday, January 18, 2011. The group will breakup into subgroups to tackle specific issues. Additional information will be available at the next Board meeting.

OLD BUSINESS:

IRAQI TRAINING PROGRAM—DEPUTY DIRECTOR CORZINE

Deputy Director Corzine has meet with representatives from the Department of State regarding this opportunity. The Department of State will be taking over Operations in Iraq from the Department of Defense in October of 2011. The plan is to have 190 U.S. law enforcement executives in place by October to mentor Iraq Law Enforcement Executives. This could be an opportunity for agencies that are downsizing due to budget constraints to retain some of their commissioned staff. It would require interested agencies to contract with the Department of State in much the same way as agencies currently contract with CJTC.

Steve Lettic at the Criminal Justice Training Commission will be the point of contact for this program.

APPOINTMENTS TO EXECUTIVE BOARD—PRESIDENT BJORK

For record keeping purposes the Board needs to confirm recent appointments to the Executive Board. Appointments include: Sue Rahr, President Elect; Ozzie Knezovich, Sheriff Position; Ken Hohenberg, Chief Position; Steve Boyer, Past President.

Ed Holmes made the motion to confirm the aforementioned appointments to the Executive Board. Randy Stegmeier seconded the motion. Motion carried.

NEW BUSINESS:

ACCREDITATION COMMITTEE RECOMMENDATIONS—GARRY ANDERSON, MANAGEMENT SERVICES COORDINATOR

The Accreditation Committee has submitted the following language for consideration by the Board. This is to limit potential uncertainty regarding non compliance issues as related to accreditation standards.

> *Non Compliance issues must be reconciled to the satisfaction of the Management Services Coordinator before the agency's presentation to the Accreditation Commission. An agency must resolve non compliance or "wet ink" issues at least 30 days prior to the Commission meeting at which the Commission considers the agency's accreditation.*

The language was created by the Accreditation Commission and forwarded to the Accreditation Committee who is now recommending it to the Board.

Sue Rahr made the motion to approve the language regarding non compliance issues. Eric Olsen seconded the motion. Motion carried.

CONFERENCE LOCATIONS—DEPUTY DIRECTOR CORZINE

WASPC has received proposals from Spokane (Convention Center and DoubleTree Hotel) and Tacoma (Convention Center and Hotel Murano) for the 2013 Spring Conference. Based on prior experience in Spokane and a recent site-visit to Tacoma, both venues are comparable in rates, available space, and customer service. It is the recommendation of the Conference Committee to hold the 2013 Spring Conference in Tacoma and the 2014 Spring Conference in Spokane.

Discussion on lodging in Tacoma occurred. The Board reminded staff that agencies within 50 miles of the conference site will be required to commute to and from the conference.

WASPC has received a proposal from Campbell's Resort on Lake Chelan to hold the 2012 Fall Conference at their venue. Based on prior experience, it is the recommendation of the Conference Committee to hold the 2012 Fall Conference at Campbell's Resort on Lake Chelan.

Sue Rahr made the motion to hold the 2013 Spring Conference in Tacoma; the 2014 Spring Conference in Spokane; and the 2012 Fall Conference at Campbell's Resort on Lake Chelan. Ken Hohenberg seconded the motion. Motion carried.

CONTACT INFORMATION AND CONFLICT OF INTEREST—DIRECTOR PIERCE

Ms. Yoder requested all Board Members to sign updated conflict of interest forms and provide current contact information.

BOATING SAFETY COMMITTEE—PRESIDENT BJORK

Over the last year WASPC has had an informal group working on boating safety issues. It would be advantageous to have a formal group established within WASPC.

Sue Rahr made the motion to establish an ad hoc Boating Safety Committee, to be established as a standing committee at the 2011 Board Retreat. Ed Holmes seconded the motion. Motion carried.

GOOD OF THE ORDER:

APPROVAL OF MEMBERSHIP—CHIEF ERIC OLSEN

The Membership Committee has recommended approval of the following membership applications, transfers, and nominations:

NOMINATIONS FOR LIFE MEMBERSHIP (2):

- John Didion, Pacific County Sheriff's Office
  - Nominated by: Bruce Bjork, Chief, WA Department of Fish & Wildlife
- Mike Harum, Chelan County Sheriff's Office
  - Nominated by: Bruce Bjork, Chief, WA Department of Fish & Wildlife

ACTIVE MEMBERSHIP APPLICATIONS (11):

- Brian Burnett, Sheriff, Chelan County Sheriff's Office
  - Sponsored by: Joe Hawe, Life Member
- Scott Johnson, Sheriff, Pacific County Sheriff's Office
  - Sponsored by: Don Pierce, Life Member
- Tom Jones, Sheriff, Grant County Sheriff's Office
  - Sponsored by: Don Pierce, Life Member
- Steve Keane, Sheriff, Benton County Sheriff's Office
  - Sponsored by: Don Pierce, Life Member
- Bennie Keller, Sheriff, Garfield County Sheriff's Office
  - Sponsored by: Don Pierce, Life Member
- Ken Marcuson, Chief, Republic Police Department
  - Sponsored by: Pete Warner, Sheriff, Ferry County Sheriff's Office
- Rob Nou, Sheriff, San Juan County Sheriff's Office
  - Sponsored by: Bill Cumming, Sheriff, San Juan County Sheriff's Office (12/29/10)
- John Snaza, Sheriff, Thurston County Sheriff's Office
  - Sponsored by: Dan Kimball, Sheriff, Thurston County Sheriff's Office (11/19/10)
- Robin Souvenir, Chief, Shoalwater Bay Tribal Police
  - Sponsored by: Chuck Spoor, Chief, Raymond Police Department
- John Turner, Sheriff, Walla Walla County Sheriff's Office
  - Sponsored by: Don Pierce, Life Member
- Phyllis Wade, Special agent in Charge, Naval Criminal Investigative Services
  - Sponsored by: Keith Haines, Life Member

TRANSFER FROM ASSOCIATE TO ACTIVE (4):

- Alan Botzheim, Sheriff, Pend Oreille County Sheriff's Office
  - Associate Member since 09/17/2009
- Rex Caldwell, Chief, Mukilteo Police Department
  - Associate Member since 01/13/2003
- Jon Dearmore, Sheriff, Wahkiakum County Sheriff's Office
  - Associate Member since 11/03/2006

- Will Reichardt, Sheriff, Skagit County Sheriff's Office
    - Associate member since 11/16/2010

TRANSFER FROM ACTIVE TO ASSOCIATE (1):

- Steve Strachan, Undersheriff, King County Sheriff's Office
    - Active Member since 10/25/2006

ASSOCIATE MEMBERSHIP APPLICATIONS (9):

- Michael Dahl, Captain, WA State Patrol
    - Sponsored by: John Batiste, Chief, WA State Patrol
- Greg Jennings, SSA/CDC, FBI
    - Sponsored by: Laura Laughlin, SAC, FBI
- Philip Johnson, Officer, WA Department of Fish & Wildlife
    - Sponsored by: Bruce Bjork, Chief, WA Department of Fish & Wildlife
- Greg Premo, Contract Chief, Pierce County Sheriff's Office
    - Sponsored by: Paul Pastor, Sheriff, Pierce County Sheriff's Office
- James Rich, Commander, Centralia Police Department
    - Sponsored by: Bob Berg, Chief, Centralia Police Department
- David Ross, Operations Commander, Centralia Police Department
    - Sponsored by: Bob Berg, Chief, Centralia Police Department
- John Strauch, PAIC, US Border Patrol
    - Sponsored by: John Bates, Chief, US Border Patrol
- Wesley Vanderheyden, Assistant Chief, US Border Patrol
    - Sponsored by: John Bates, Chief, US Border Patrol
- Mark Werner, Captain, Spokane County Sheriff's Office
    - Sponsored by: Ozzie Knezovich, Sheriff, Spokane County Sheriff's Office

AFFILIATE MEMBERSHIP APPLICATIONS (1):

- Tisha Ehret, Reserve Academy Coordinator, WSCJTC
    - Sponsored by: Doug Blair, Life Member

Eric Olsen made the motion to approve the membership applications, transfers, and nominations as recommended by the Membership Committee. Tom Schlicker seconded the motion. Motion carried.

INTELLIGENCE/HOMELAND SECURITY/TECHNOLOGY COMMITTEE—SHERIFF OZZIE KNEZOVICH

At the Fall Conference, the concept of separating the Intelligence/Homeland Security and Technology aspects of the Committee was discussed.

Additionally, there has also been discussion regarding a merge of the Intelligence/Homeland Security Committee with the Washington State Fusion Center Board. The combination would provide one source of leadership for the intelligence/homeland security functions in the State.

Sheriff Knezovich will conduct additional research on these issues and will report his findings at the March Board meeting.

President Bjork commented on the status of the LERN Committee and the SIEC. The workings of these groups will need to be considered when the concept of pulling the technology aspect of the Intelligence/Homeland Security/Technology Committee is considered.

LEGISLATIVE CONSIDERATION—DIRECTOR PIERCE

Director Pierce informed the Board that the Governor's Supplemental Budget restored the cuts of $588K to the Rural Drug Taskforces and Address Verification Program. WASPC has already implemented those cuts.

The House Budget does not restore the cuts and mandates where WASPC can/cannot make the cuts. The cuts are mandated to be taken from the JBRS program. Unfortunately, WASPC has already paid for the JBRS system this year.

Director Pierce reminded the Board that this proposal is only coming from the House. Don will continue working with Legislators and the Governor's Office to address the funding cuts and where they may/may not be made.

NEXT MEETING—MARCH 16, 2011 @ 10:00 AM @ THE WASPC OFFICE

LAW AND JUSTICE DAY—MARCH 9, 2011 @ 8:00 AM @ THE CAPITAL CAMPUS

ADJOURN:

Bill Elfo made the motion to adjourn. Ed Holmes seconded the motion. With no further business the meeting was adjourned.