WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington

EXECUTIVE BOARD MEETING
YAKIMA CONVENTION CENTER—YAKIMA, WA
MAY 24, 2011—4:00 PM

Board Members	Agency	Guests/Staff	Agency
Tom Schlicker	Swinomish PD	Joanna Arlow	WASPC
Randy Stegmeier	Western WA University PD	Don Pierce	WASPC
Steve Boyer	Kitsap COSO	Kim Goodman	WASPC
Richard Lathim	Franklin COSO	Jamie Yoder	WASPC
Laura Laughlin	FBI—Seattle	Garry Anderson	WASPC
Eric Olsen	Kirkland PD	Joan Smith	WASPC
Ken Hohenberg	Kennewick PD	Dawn Larsen	WASPC
Ed Holmes	Mercer Island PD		
Sue Rahr	King COSO		
Ozzie Knezovich	Spokane COSO		
Paul Ayers	Issaquah PD		
Bruce Bjork	WA of Fish and Wildlife, Enforcement		
Laura Laughlin	FBI—Seattle		

CALL TO ORDER:

PRESIDENTIAL REMARKS AND INTRODUCTIONS:

President Bruce Bjork called the meeting to order. Self introductions followed.

APPROVAL OF MINUTES:

Eric Olsen made the motion to approve the March 16, 2011 Board Minutes as written. Richard Lathim seconded the motion. Motion carried.

REPORTS:

TREASURER'S REPORT—CHIEF PAUL AYERS

Included in all meeting packets are statements presented with financial figures through March 31, 2011, 25% of the fiscal year. The figures are compared to December 31, 2010 figures.

Balance Sheet:

- Cash on hand in operating checking is more than adequate for operations. The Finance Committee voted to transfer $350,000 to the money market accounts. This will allow us to operate with a reasonable balance for cash flow purposes.

President
BRUCE BJORK
Chief – WA Fish & Wildlife

President Elect
SUE RAHR
Sheriff – King County

Vice President
ED HOLMES
Chief – Mercer Island

Past President
STEVE BOYER
Sheriff – Kitsap County

Treasurer
PAUL AYERS
Chief – Issaquah

Executive Board

ERIC OLSEN
Chief – Kirkland

TOM SCHLICKER
Chief – Swinomish

KEN HOHENBERG
Chief – Kennewick

OZZIE KNEZOVICH
Sheriff – Spokane County

BILL ELFO
Sheriff – Whatcom County

RICHARD LATHIM
Sheriff – Franklin County

RANDY STEGMEIER
Chief – Western WA University

JOHN BATISTE
Chief – WA State Patrol

LAURA LAUGHLIN
SAC – FBI, Seattle

DONALD PIERCE
Executive Director

- Prepaid Expenses/Deferred Revenue—Accounts both show significant change from year end to current. These changes relate to the changes in how we are presenting the information on our financial statements. More explanation will be provided in the annual audit report.

Revenues and expenditures are in line with expectations.

Income Statement:

- Grant revenue is currently at 11% of last year, typically the grants have a 2-3 month delay for submission/reimbursement time. These numbers "catch up" throughout the year.
- Membership dues are billed in January for active dues and monthly for the associate and affiliate dues, renewal month is based on original approval date. This results in the majority of the dues revenue being received in the first quarter of the fiscal year.
- Other revenue includes contract administration fees for the critical incident mapping program work and any special programs we receive during the year. Examples of past contracts are; Gang taskforce work with the WA Department of Commerce and the SIAC/False Alarm Industry.

Functional Expenses:

- Grant awards, this is in line with the revenues for grants and relates to the timing of the receipt of the reimbursement requests. Just like the revenues, these numbers will "catch up" throughout the year.
- Other expense categories are normal and expected. There can be fluctuations from year to year due to programmatic changes. An example of this can be found in the printing line item. The 2011 expenses include additional printing services for the Stranger Rape DNA project that were not performed in 2010.

Clark Nuber performed their audit field work April 25-May 5. The field work went smoothly. We do not expect any federal compliance findings. There is one financial statement finding. The finding includes two parts. First, management brought to the auditors' attention prepaid expenses that had not been recorded properly in past years. The prepaid expenses are for the annual fees paid to Appriss for the Jail Booking and Reporting System, the Sex Offender Website and also the SAVIN program. Due to the materiality of the adjustment, the accounting guidance requires the prior period adjustment be reported as a financial statement finding. The second portion of the finding relates to the accounts payable cut-off processes. We believe we have the internal controls in place to adequately record this accrual. We will work with the auditors in future field work to better identify open periods during their subsequent disbursement reviews.

The auditors are recommending we consider adopting a code of ethics. This is a recommended practice within the non-profit community.

We continue to work with Department of Revenue and Clark Nuber to resolve the disputed taxable digital products portion of our sales tax audit. Our next meeting/work review is scheduled for June 3. The Department of Revenue agreed to break the original audit into two separate claims to allow us to request amnesty on the B&O portion of the inspection. An

application for amnesty was submitted and approved, resulting in the waiving of approximately $5,000 in fees and penalties.

The Finance Committee will also be researching options to refinance the WASPC building. The Committee will consider using current investment funds to pay down the mortgage balance.

John Batiste made the motion to approve the Finance and Personnel Committee Report as presented. Randy Stegmeier seconded the motion. Motion carried.

LEGISLATIVE COMMITTEE UPDATE—DIRECTOR PIERCE

The legislative update will be addressed during the Legal Update Breakfast on Thursday, May 26, 2011.

Director Pierce briefly updated the Board on the state budget as approved this morning. The Association faired well as all programs were carried forward. The Sex Offender Address Verification program was exempted from any cuts. Funding for the ongoing costs of school mapping was provided in the amount of $1 million. WASPC will take a cut of $803,000 across the board on all other programs over the biennium. In the next weeks Don and staff will begin analyzing the effects of the cuts.

COMMITTEE REPORTS—CHIEF ED HOLMES

Accreditation: Sheriff Bill Benedict and Chief Jeff Myers—Since the last update, the Accreditation Program under the management of Garry Anderson has completed on-site reviews for the following agencies: Snohomish County SO, Lewis County SO and Mount Vernon PD.

The following agencies are due for re-accreditation on-site reviews prior to November of 2011: Arlington PD, Anacortes PD and Ellensburg PD.

The following agency on-site reports were reviewed by the Accreditation Commission at the next regular Commission meeting on May 23, 2011: King County SO—CALEA, Lewis County SO—WASPC, Tacoma PD—CALEA and Mount Vernon PD—WASPC.

The Accreditation Committee met on March 30, 2011 to review and recommend updates to the Standards Manual, specifically Chapter 5—Records Management and Chapter 6—Information Technology.

The proposed standards update will require action by the Executive Board later in this meeting.

The Committee updated the Accreditation Mentor Program as drafted by Sgt. Don Anderson of Edmonds PD. A total of 25 mentors from around the state have been identified whom are willing to serve. Mentors act as voluntary peer assistance for new accreditation managers as well as for agencies working towards state accreditation.

The Committee reviewed a proposed “Post-Accreditation” survey which would be completed by an agency after the on-site experience. The purpose of the survey will be to capture customer satisfaction with the process as well as identify potentially problematic standards.

The Committee reviewed newly created marketing materials for the Accreditation Program as submitted by Jamie Yoder to include a brochure and updates/ links on the WASPC website. The Committee would also like to add a new section to the Program Manual to outline what agencies should expect upon re-accreditation, as several are now coming due.

The Committee recently discussed creating policy for scheduling on-site inspections within a year of signing the Accreditation contract, as well as setting a timeframe for agencies to complete corrections for standard(s) which were not in compliance during the initial on-site. The Committee will also discuss creating a process for contract police agencies to seek Accreditation.

The Committee also reviewed the results from the Accreditation Interest Survey that was sent out to all of the WASPC membership in March.

Corrections: Sheriff Gene Dana—No activity since last meeting.

Intelligence/Homeland Security/Technology: Sheriff Ozzie Knezovich and Chief Rick Johnson—The Co-Chairs recently participated in an ESS Sector coordinating meeting. The Committee recently recommended, to the WASPC Executive Board, authorization for the Columbia County Sheriff’s Office (OR) to access the LERN Frequency.

LEMAP: Chief Kevin Milosevich and Chief Ken Hohenberg—The LEMAP Committee has completed one LEMAP review during the first quarter of 2011, Thurston County Sheriff’s Office.

Two LEMAP reviews have been scheduled for June, Bothell PD and Quincy PD.

The Tumwater Police Department has requested a LEMAP review to occur mid to late summer.

The following agencies have recently requested information on LEMAP reviews: Medina PD, Richland PD, Pullman PD, Black Diamond PD, Kalama PD.

Lastly, the LEMAP report format closely follows the accreditation standards in an effort to keep assessor findings "objective" relating to best practices. Several recommendations will be made during the spring conference to update Accreditation standards concerning records management and information technology. Once recommendations are approved, updates to the LEMAP process, specific to these chapters, will be implemented.

Model Policy: Chief Jon Fehlman—The Model Policy Committee is anticipating review of two model policies during 2011. If finalized and approved by the Committee, they will be submitted to the Executive Board and eventually to the membership in the Fall for approval. The two policies are: Officer Involved Critical Incidents; and Domestic Violence and Sexual Assault reports taken by a law enforcement agency in a jurisdiction other than that of an alleged offense.

Additionally, given the passage of SB 5203 and SB 5204 relating to sex offender laws, it is anticipated that WASPC staff will work with the SONAR Committee to prepare updates to the WASPC Guidelines for Sex Offender Registration and Community Notification.

Small Agency: Chief Jeff Sale—The Committee will continue to work on the Scholarship Program. The Committee will recommend to the Finance and Personnel Committee, that the Association send one individual to NSA and one individual to IACP's SACOP each year. The Committee will also continue working on outreach to small agencies.

Sex Offender Notification and Registration: Sheriff Mark Brown and Sheriff Ken Bancroft—The following items were discussed at the May 23 Offender Watch User Group Meeting: New features on the Watch Systems; Requirements for interface with WSP; DOC procedures / notices; Address verification cycles; Review upcoming changes in STATIC-99; Petition protocols; WASPC Sex Offender Resource Center; Coordination with tribal sex offender programs—information may be posted on both TTSORS and Offender Watch.

The next meeting will be held September 27/28 as part of conference in Spokane

The following items were discussed at the May 23 SONAR Committee Meeting: 2011/2013 budget; Legislative changes and start dates; Adam Walsh Act update; offenders who live in one county, works in another; vacation notifications; comparability—juveniles from other states not required to register; registerable offense in one state, but not in Washington; and notifying higher educational institutions.

Traffic Safety: Sheriff Mark Brown and Chief Tom Robbins—Despite a 10% ($50K) reduction in the WASPC equipment block grant, WTSC was able to sign an MOU with WASPC authorizing the use of school zone safety account funds for the immediate purchase of up to $250,000 in SECTOR hardware to support the traffic safety efforts of local law enforcement; this is in addition to the $72,000 received by the WTSC from a MADD grant providing roll call videos and PBT's. There may also be an additional $91.000 added to the $250,000, we will know if this additional money is available later this month or early June. Also, WTSC introduced their newest program manager, Terry Davenport, former Shelton Police Chief. Congratulations are in order to Terry on his new job!

Co-Chairs Robbins and Brown attended the Washington Impaired Driver's Advisory Council Meeting on April 14th in which we continue to monitor the NHTSA authorized million dollar "fostering leadership" grant. At this meeting WSP Sgt. McAuliffe briefed the council about moving forward with data collection of SFST training records for all agencies in the state. WSP Trooper Luce also talked about the new proposed camera version of the ignition interlock device possibly being used for DUI probation monitoring.

University Policing: Chief Randy Stegmeier—No report.

OLD BUSINESS:

NATIONAL LAW ENFORCEMENT MUSEUM FUNDRAISING—PRESIDENT BRUCE BJORK

WASPC reached its original goal of earning $10,000 for the museum. The new goal for fundraising efforts is $25,000 total. As approved at the March 2011 Board Meeting, WASPC will match up to $5,000 in donations towards the new goal of $25,000.

A presentation will occur at the Lunch tomorrow, Wednesday, May 25, 2011.

SECURE COMMUNITIES—CHIEF JOHN BATISTE

Thomas Giles, Assistant Field Office Director for Immigration and Customs Enforcement presented information on the Secure Communities Initiative during the Sheriffs' Association Meeting. The information was well received.

ACCREDITATION PROGRAM DIRECTION—DIRECTOR PIERCE

Director Pierce outlined the Accreditation Update provided to the Executive Board. Recommendations from the update are based on the recent survey of the membership regarding accreditation. The recommendations include: Establish clear, attainable and measurable goals for the program; Review and adjust the Accreditation Committee Charter to reflect the aforementioned goals; Incorporate suggested steps for improving the program (some have already been incorporated); Clarify the roles of the management services coordinator and support staff; Openly support the concept of accreditation and encourage the membership to take advantage of the WASPC program; Educate the membership on the actual costs and benefits of accreditation. This includes funding mechanisms available through the Association of Washington Cities, Washington Cities Insurance Authority and Washington Counties Risk Pool; and Develop a budget proposal for the next fiscal year that includes additional staff support for Management Services. This proposal will equal or exceed 1 FTE. A proposal will be presented to the Executive Board for consideration at the 2011 Retreat.

Don acknowledged Garry Anderson and Jamie Yoder for their work with the Accreditation Program.

Director Pierce announced that Tom Corzine, WASPC's Deputy Director has retired. Tom will be taking a position with the State Department to mentor the new Iraqi Police Force. Tom's last day with WASPC was Monday, May 23, 2011.

Don has elected not to replace Tom. However, Kim Goodman, in her capacity as Administrative Services Director, will serve as WASPC's "Chief of Staff." As Chief of Staff, Kim will assume the responsibilities previously conducted by the Deputy Director. Don is confident in Kim's abilities and believes she has earned the right to take on these new challenges.

The Board recognized Kim for her accomplishments.

President Bjork commended Don for his work as the Executive Director.

LERN REQUEST—PRESIDENT BRUCE BJORK

The Intelligence/Homeland Security/Technology Committee recommended, to the Executive Board, access to the LERN frequency for the Columbia County Sheriff's Office (OR). The Executive Board voted, electronically, and approved the request. To make the approval official, the Boards needs a motion, second, and vote at this meeting.

John Batiste made the motion to approve the Columbia County Sheriff's Office's (OR) request for access to the LERN frequency. Ed Holmes seconded the motion. Motion carried.

CONFIRMATION OF CHIEF AYERS AS TREASURER—PRESIDENT BRUCE BJORK

As a result of Chief Terry Davenport's retirement in March 2011, the position of WASPC Treasurer was vacated. In April 2011 the Executive Board voted electronically to appoint Chief Paul Ayers as the WASPC Treasurer. To make the appointment official, the Boards needs a motion, second, and vote at this meeting.

It was clarified that Paul's appointment is to complete Terry's Term, which expires on May 26, 2011. Paul has expressed that he will be running for the Treasurer's Position at the 2011 Spring Exposition and Training Conference.

Richard Lathim made the motion to approve Chief Paul Ayers' appointment as WASPC Treasurer. John Batiste seconded the motion. Motion carried.

NEW BUSINESS:

MOTORCYCLE PROFILING—DIRECTOR PIERCE

Director Pierce briefly outlined Senate Bill 5242 and the chaos that followed the bill's passage and bill singing event.

President Bjork and Chief Batiste added comments.

ACCREDITATION AWARD RECOMMENDATIONS—GARRY ANDERSON, MANAGEMENT SERVICES COORDINATOR

The WASPC Accreditation Commission has reviewed the onsite reports for the WASPC Program agencies and recommends accreditation for the Lewis County Sheriff's Office and the Mount Vernon Police Department. The Commission also recommends recognition for the CALEA program agencies the Tacoma Police Department and the King County Sheriff's Office.

Richard Lathim made the motion to accept the recommendations to recognize the Lewis County Sheriff's Office, the Mount Vernon Police Department, the King County Sheriff's

Office and the Tacoma Police Department for successfully meeting the professional standards as outlined in the Washington Association of Sheriffs and Police Chiefs Law Enforcement Accreditation Program. Ken Hohenberg seconded the motion. Motion carried.

ACCREDITATION STANDARDS RECOMMENDATIONS—GARRY ANDERSON, MANAGEMENT SERVICES COORDINATOR

The Accreditation Committee is submitting recommendations to update standards in chapters five and six in the Accreditation Standards Manual. The recommended standards are:

Chapter 5 - Records Management

5.1.1 The agency has a uniform records management system.

Purpose: This standard requires a uniform records management system for the law enforcement agency. This will ensure that the agency has a consistent process to record law enforcement incident and activities such as report writing, property management, inmate tracking, permits, and licensing.

5.1.2 The agency has a system to record and maintain a record of every call for service.

Purpose: To ensure that the Law Enforcement agency has a system, CAD or otherwise, to record all calls for service. The record should contain the date, time, location, nature of the incident, responding units and a disposition for the call for service.

5.1.3 The agency has polices governing its compliance with all rules for ACCESS participation, to include:

- The agency can show 100% compliance or has made corrections to comply with any ACCESS findings from the previous triennial audit and/or FBI audit
- The agency can show that all personnel have been trained and certified

Purpose: To insure compliance with ACCESS regulations and operates ACCESS terminal(s) in a secure, professional and legal manner. The agency should provide the documentation from their previous triennial audit by WSP/ACCESS or the FBI. Any compliance issues must have been addressed and documentation should be provided to show that the agency has corrected any noted deficiencies.

5.1.4 The agency physically protects the privacy and security of agency records in a manner that assures that only authorized personnel with the appropriate need to know - and right to know – can access those records.

5.1.5 The agency complies with Washington State law governing dissemination of records.

Purpose: To ensure that the agency is in compliance with the Washington State Public Records Act, RCW 42.56. Policy governing compliance as well as common practice should be demonstrated.

5.1.6 The agency complies with Washington State law governing preservation and destruction of records.

Purpose: To ensure that the agency is in compliance the Preservation and Destruction of Public Records Act, RCW 40.14. Policy governing compliance as well as common practice should be demonstrated.
.

5.1.7 The agency has procedures for processing and maintaining notice of infractions and citations.

Purpose: Agencies must be accountable for all notice of infractions and citations issued, their timely delivery to the court system, and retention for audit purposes.

5.1.8 The agency has guidelines to address the release of public information to the media.

Purpose: Agencies should clearly identify who is authorized to release public information and what type of information the agency is comfortable with releasing through a PIO or other means.

5.1.9 The agency has policy and procedures for community notifications of registered sex offenders.

Purpose: The agency shall have policy and procedures in place that allow for notification in accordance with RCW 4.24.550.

5.1.10 The agency has policy and procedures for investigating and verifying missing persons, including updating ACCESS databases with additional identifying features as they become available.

Purpose: Agencies shall have a process for verifying that a missing person is still missing, periodically updating the status of the case, and ensuring that as much information as possible is packed into the WACIC/NCIC record. Policy and Procedure should include provisions for a person missing for 30 days or more and compliance with RCW 68.50.320 for investigation.

5.1.11 The agency has policy and procedures for how to handle the recovery of a stolen vehicle, including attempts to notify vehicle owners.

Purpose: Agencies should have policy on how to handle evidence, impounds, notifications of owners, and ACCESS Locates for the recovery of a stolen vehicle.

5.1.12 The agency participates in Uniform Crime Reporting and/or NIBRS by reporting to WASPC as required.

Chapter 6 – Information Technology

6.1.1 Access to the agency's computer system is secure with restricted access to those who are authorized and who have passed background investigation.

6.1.2 The agency can show 100% compliance or that it has made corrections to comply with any ACCESS/CJIS findings from the previous technical triennial audit and/or FBI audit.

Purpose: To show that the agency is complying with requirements to provide a safe and secure environment for the transmission of ACCESS data.

6.1.3 The agency has policies governing appropriate use of agency technology.

Purpose: Agencies need policies to address appropriate use of technology to define what acceptable practice for that agency is.

6.1.4 Each fixed and mobile computer workstation has an up-to-date copy of agency-approved, security software installed and running while the equipment is in use.

Purpose: Agencies should attempt to secure and protect their data from potential harm from outside sources with security such as anti-virus, anti-malware, anti-spyware, firewalls, etc.

6.1.5 Electronic information is routinely backed-up at least once a week. Back-up data is kept in secure storage and is completely destroyed when no longer needed.

Purpose: Agencies should protect their data. Backing up a system on a regular basis is recommended. Proper data destruction so that it doesn't become available to unauthorized users is required.

Ed Holmes made the motion to approve the recommended standard updates for chapters five and six of the Accreditation Standards Manual. Ken Hohenberg seconded the motion. Motion carried.

The standards will become effective July 1, 2011.

ACCREDITATION COMMISSION RECOMMENDATIONS—GARRY ANDERSON, MANAGEMENT SERVICES COORDINATOR

The following individuals have expressed interest in the Accreditation Manager Position currently held by Deputy Chief Manser:

- Leslie Burns, Mercer Island Police Department

- Doug Jones, Wenatchee Police Department
- Jason Wilson, Sumner Police Department
- Mike Murphy, Tukwila Police Department
- Craig Littrell, Kennewick Police Department

The recommendation for accreditation manager appoint is Commander Burns. Leslie was originally appointed by the Executive Board for a 3 year term to the first Accreditation Commission. She was subsequently elected chair. However, due to later, necessary appointments Leslie's term was cut short and she only served one year. Leslie has expressed her desire to serve on the Commission and has been quite active with the program.

Sheriff Garry Lucas has volunteered to serve another term on the Commission. At this time, no other individuals from accredited agencies have expressed an interest in the other vacancy. Sheriffs from accredited agencies will be contacted.

Sue Rahr made the motion to appoint Commander Leslie Burns and Sheriff Garry Lucas to the Accreditation Commission. Eric Olsen seconded the motion. Motion carried.

It was clarified that an electronic vote will be conducted to appoint an additional Sheriff once an individual is identified.

GOOD OF THE ORDER:

APPROVAL OF MEMBERSHIP—CHIEF ERIC OLSEN

The Membership Committee has recommended approval of the following membership applications, transfers, and nominations:

LIFE MEMBER NOMINATIONS (2):

- Terry Davenport
  - Nominated by: Bruce Bjork
- Mike Kline
  - Nominated by: Steve Tomson, Life Member

ACTIVE MEMBERSHIP APPLICATIONS (7):

- Paul Budrow, Chief, Twisp Police Department
  - Sponsored by: Rick Balam, Life Member
- Eave Eklund, Interim Chief, Shelton Police Department
  - Sponsored by: Terry Davenport, Chief, Shelton Police Department
- Stephen O'Leary, Chief, Sauk-Suiattle Tribal Police
  - Sponsored by: Garry Anderson, Life Member
- Doug Price, Chief, Forks Police Department
  - Sponsored by: Bill Benedict, Sheriff, Clallam County Sheriff's Office
- Ronnie Roberts, Chief, Olympia Police Department
  - Sponsored by: Dusty Pierpoint, Chief, Lacey Police Department

- Dennis Taylor, Chief, Granite Falls Police Department
  - Sponsored by: Ty Trenary, Chief, Stanwood Police Department
- Ronald Tso, Chief, Lummi Tribal Police Department
  - Sponsored by: Bill Elfo, Sheriff, Whatcom County Sheriff's Office

ASSOCIATE MEMBERSHIP APPLICATIONS (35):

- William Adam, III, Detective/SOR Coordinator, Mason County Sheriff's Office
  - Sponsored by: Casey Salisbury, Sheriff, Mason County Sheriff's Office
- Shawn Aiumu, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Katherine Anderson, Accreditation Manager, WA Dept. of Fish & Wildlife, Enforcement
  - Sponsored by: Bruce Bjork, Chief, WA Dept. of Fish & Wildlife, Enforcement
- Danette Beckley, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Barry Blackman, Chief Operations Deputy, Walla Walla County Sheriff's Office
  - Sponsored by: John Turner, Sheriff, Walla Walla County Sheriff's Office
- Ken Brown, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Harold Carter, Captain, SCORE
  - Sponsored by: Robert Lee, Chief, Auburn Police Department
- Rolan Coberly, Lieutenant, Lummi Tribal Police Department
  - Sponsored by: Ronald Tso, Chief, Lummi Tribal Police Department
- Allen Cook, Sergeant, Washougal Police Department
  - Sponsored by: Ron Mitchell, Chief, Washougal Police Department
- Steve Crown, Lieutenant, WA Dept. of Fish & Wildlife, Enforcement
  - Sponsored by: Bruce Bjork, Chief, WA Dept. of Fish & Wildlife, Enforcement
- Brian DeWitt, Commander, Arlington Police Department
  - Sponsored by: Nelson Beazley, Chief, Arlington Police Department
- Edward Freyer, Undersheriff, Walla Walla County Sheriff's Office
  - Sponsored by: John Turner, Sheriff, Walla Walla County Sheriff's Office
- Scott Grunhurd, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Keilen Harmon, Jail Superintendent, Walla Walla County Sheriff's Office
  - Sponsored by: John Turner, Sheriff, Walla Walla County Sheriff's Office
- Dennis James, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Keith Johnston, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Mike Johnson, Lieutenant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Kenneth Jones, Chief Deputy, Grant County Sheriff's Office
  - Sponsored by: Tom Jones, Sheriff, Grant County Sheriff's Office
- Carr Lanham, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department

- Christopher Lawler, Lieutenant, Lakewood Police Department
  - Sponsored by: Bret Farrar, Chief, Lakewood Police Department
- Patrick Matlock, Chief Criminal Deputy, Pacific County Sheriff's Office
  - Sponsored by: Scott Johnson, Sheriff, Pacific County Sheriff's Office
- Steve McCulley, Captain, Snoqualmie Police Department
  - Sponsored by: James Schaffer, Chief, Snoqualmie Police Department
- Jason Monson, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Claudia Murphy, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Terry Quintrall, Commander, Arlington Police Department
  - Sponsored by: Nelson Beazley, Chief, Arlington Police Department
- Ryan Rectenwald, Chief Deputy, Grant County Sheriff's Office
  - Sponsored by: Tom Jones, Sheriff, Grant County Sheriff's Office
- David Richards, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Michael Scanlon, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- William Slodysko, Lieutenant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Scott Snider, Lieutenant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Jay Staten, Lieutenant, Montesano Police Department
  - Sponsored by: Brett Vance, Chief, Montesano Police Department
- Mark Stokes, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Mike Ursino, Captain, Kirkland Police Department
  - Sponsored by: Eric Olsen, Chief, Kirkland Police Department
- Robert Vanderyacht, Sergeant, Bellingham Police Department
  - Sponsored by: Todd Ramsay, Chief, Bellingham Police Department
- Charlie Wend, Corrections Chief, Skagit County Sheriff's Office
  - Sponsored by: Will Reichardt, Sheriff, Skagit County Sheriff's Office

AFFILIATE MEMBERSHIP APPLICATIONS (2):

- Deb Shay, Administrative Assistant, Grant County Sheriff's Office
  - Sponsored by: Tom Jones, Sheriff, Grant County Sheriff's Office
- Shanda Zessin, Business Manager, Walla Walla County Sheriff's Office
  - Sponsored by: John Turner, Sheriff, Walla Walla County Sheriff's Office

Discussion regarding criteria for associate and affiliate members occurred. The membership Committee will look into the criteria and prepare recommendations for the Board for consideration at its September 15, 2011 meeting.

Sue Rahr made the motion to approve the membership applications, transfers, and nominations as recommended by the Membership Committee. Ed Holmes seconded the motion. Motion carried.

NEXT MEETING—EXECUTIVE BOARD RETREAT, SEPTEMBER 15-16, 2011

BROADBAND—SHERIFF SUE RAHR

Sheriff Rahr briefed those in attendance on S.911: the SPECTRUM Act of 2011. The legislation is crucial to enabling public safety agencies in Washington State to develop, fund and deploy a nationwide, interoperable and mission-critical public safety broadband network to better secure our nation against a host of natural and manmade threats. The legislation designates "D" Block for public safety.

A hand out was provided to those in attendance. Sheriff Rahr would like a letter to be written to Washington's Congressional Delegation urging support of the legislation.

Sue Rahr made the motion to construct and send a letter to Washington's Congressional Delegation in support of S.911: the SPECTRUM Act of 2011. John Batiste seconded the motion. Motion carried.

AWARD NOMINATION—PRESIDENT BRUCE BJORK

The Executive Board has previously discussed, via email, the nomination of John Wasberg for the Shanahan-Deveny Presidents Award of Excellence.

Sue Rahr made the motion to award John Wasberg the Shanahan/Deveny Award of Excellence. Steve Boyer seconded the motion. Motion carried.

John Wasberg will be recognized at the Legal Update Breakfast on Thursday, May 26, 2011.

ADJOURN:

With no further business the meeting was adjourned at 5:01 PM.