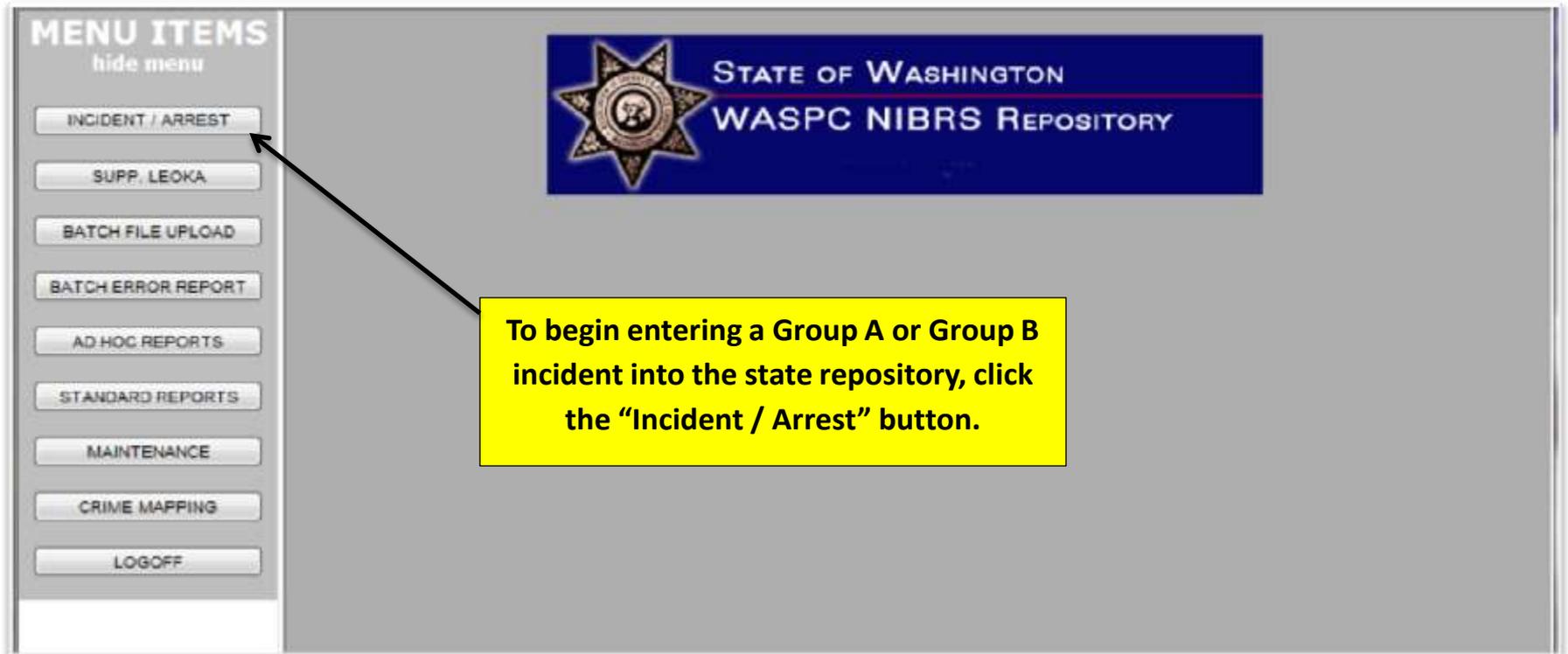


Individual Incident Entry (IIE)



The screenshot displays the user interface for the State of Washington WASPC NIBRS Repository. On the left side, there is a vertical menu titled "MENU ITEMS" with a "hide menu" link. The menu contains several buttons: "INCIDENT / ARREST", "SUPP. LEOKA", "BATCH FILE UPLOAD", "BATCH ERROR REPORT", "AD HOC REPORTS", "STANDARD REPORTS", "MAINTENANCE", "CRIME MAPPING", and "LOGOFF". The "INCIDENT / ARREST" button is highlighted with a black arrow pointing to it. In the top right corner, there is a blue banner featuring the State of Washington seal and the text "STATE OF WASHINGTON WASPC NIBRS REPOSITORY". A yellow callout box with black text is positioned in the lower right area, containing the instruction: "To begin entering a Group A or Group B incident into the state repository, click the 'Incident / Arrest' button."

MENU ITEMS
hide menu

INCIDENT / ARREST

SUPP. LEOKA

BATCH FILE UPLOAD

BATCH ERROR REPORT

AD HOC REPORTS

STANDARD REPORTS

MAINTENANCE

CRIME MAPPING

LOGOFF

STATE OF WASHINGTON
WASPC NIBRS REPOSITORY

To begin entering a Group A or Group B incident into the state repository, click the "Incident / Arrest" button.

Choose Incident or Arrest

The screenshot displays the WASPC NIBRS Repository interface. On the left is a 'MENU ITEMS' sidebar with a 'hide menu' link and buttons for 'INCIDENT / ARREST', 'SUPP. LEOKA', 'BATCH FILE UPLOAD', 'BATCH ERROR REPORT', 'AD HOC REPORTS', 'STANDARD REPORTS', 'MAINTENANCE', 'CRIME MAPPING', and 'LOGOFF'. The main area features the 'STATE OF WASHINGTON WASPC NIBRS REPOSITORY' header with a star logo. Below the header are two buttons: 'INCIDENT REPORT (Initiate Group A arrests here)' and 'ARREST REPORT (Initiate Group B arrests here)'. A yellow callout box with arrows pointing to these buttons contains the following text:

Click the "Incident Report" button to begin entering Group A incidents or click "Arrest Report" to begin enter Group B incidents into the repository.

If you choose Group A, Incident ...

STATE OF WASHINGTON INCIDENT REPORT - NIBRS INFORMATION ONLY

Incident Number: ORI: WAWASPC00

INCIDENT

Report Date	Incident Date	Incident Time
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address

City

State

ZIP Code

Latitude

Longitude

Cargo Theft [Select] ▾

Start with selecting either
New Case
or
Get Previous Case

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MENU NEW CASE GET PREVIOUS CASE NIBRS CHECK ENTER A ZERO REPORT TIME WINDOW RULE

Group A, New Case

The screenshot displays the 'STATE OF WASHINGTON WSPC NIBRS REPOSITORY' interface. On the left is a 'MENU ITEMS' sidebar with buttons for 'INCIDENT / ARREST', 'SUFF. LEGAL', 'BATCH FILE UPLOAD', 'BATCH ERROR REPORT', 'AD HOC REPORTS', 'STANDARD REPORTS', 'MAINTENANCE', 'CRIME MAPPING', and 'LOGOFF'. The main area features a blue header with the state seal and title. Below it is a form with 'Agency: WAWASPC00' and 'Case Number: [input field]'. The 'Case Number' field is circled with a '1'. Below the input field are 'OK' and 'CANCEL' buttons. The 'OK' button is circled with a '2'. A yellow callout box with arrows pointing to the 'Case Number' field and the 'OK' button contains the text: 'After clicking on "New Case": 1) enter the incident number in the box and 2) click "OK" - these steps are mandatory.' The bottom right corner shows a zoom level of 100%.

MENU ITEMS
hide menu

INCIDENT / ARREST

SUFF. LEGAL

BATCH FILE UPLOAD

BATCH ERROR REPORT

AD HOC REPORTS

STANDARD REPORTS

MAINTENANCE

CRIME MAPPING

LOGOFF

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STATE OF WASHINGTON
WSPC NIBRS REPOSITORY

Agency: WAWASPC00

Case Number: [input field]

OK CANCEL

1

2

After clicking on "New Case":
1) enter the incident number in
the box and 2) click "OK" -
these steps are mandatory.

100%

Group A, Previous Case ...

The screenshot displays the 'STATE OF WASHINGTON WASPC NIBRS REPOSITORY' interface. On the left is a 'MENU ITEMS' sidebar with buttons for 'INCIDENT / ARREST', 'SUPP. LEADS', 'BATCH FILE UPLOAD', 'BATCH ERROR REPORT', 'AD HOC REPORTS', 'STANDARD REPORTS', 'MAINTENANCE', 'CRIME MAPPING', and 'LOGOFF'. The main area features a search form with a 'Case Number' input field (circled 1), a 'SEARCH' button (circled 2), and a 'CANCEL/RETURN' button. Below the search form is a table of cases with a 'Select' column and 'CASE NUMBER' column. The table contains 11 rows of data. A yellow callout box points to the 'SEARCH' button and the 'Case Number' field, and another yellow callout box points to the 'Select' column of the table.

SELECT	CASE NUMBER
Select 1	000000011230
Select 2	000000011235
Select 3	000000012302
Select 4	000000012306
Select 5	000000012308
Select 6	000000012311
Select 7	000000012320
Select 8	000000012328
Select 9	000000012334
Select 10	000000012343
Select 11	000000012345

After clicking "Get Previous Case":
1) enter the incident number or partial number in the box and
2) click "Search".

Either one incident or a list of incidents with the partial number will display. Click the "Select" button to choose the appropriate case.

Incident data elements

The screenshot shows the 'STATE OF WASHINGTON INCIDENT REPORT - NEW' interface. A sidebar on the left contains 'MENU ITEMS' such as 'INCIDENT / ARREST', 'DUPLICATE', 'BATCH FILE UPLOAD', 'BATCH ERROR REPORT', 'AD HOC REPORTS', 'STANDARD REPORTS', 'MAINTENANCE', 'CRIME MAPPING', and 'LOGOFF'. The main area displays an incident report for '1/9/2011' at '09:00'. A 'DELETE INCIDENT' button is visible in the top right. Annotations include: a red circle around the 'Incident' menu item; a yellow box pointing to the 'Report Date' field with the text 'Optional: Use only if incident date is unknown (MM/DD/YYYY)'; a yellow box pointing to the 'Incident Date' field with the text 'Mandatory (if known): Date incident occurred (MM/DD/YYYY)'; a yellow box pointing to the 'Incident Time' field with the text 'Mandatory: Use military 24-hour time; if incident occurs exactly at midnight, consider it to have occurred at the beginning of the following day.'; a pink box pointing to the 'DELETE INCIDENT' button with the text 'If an incident needs to be removed from the repository, "delete" it here.'; and a yellow box pointing to the 'Cargo Theft' dropdown menu with the text 'Optional: Physical address or latitude/longitude contribute to the repository crime mapping feature.'.

Optional: Use only if incident date is unknown (MM/DD/YYYY)

Mandatory (if known): Date incident occurred (MM/DD/YYYY)

Mandatory: Use military 24-hour time; if incident occurs exactly at midnight, consider it to have occurred at the beginning of the following day.

If an incident needs to be removed from the repository, "delete" it here.

Optional: Physical address or latitude/longitude contribute to the repository crime mapping feature.

Mandatory: Answer "no" or "yes" only for the offenses of:

- All Other Larceny
- Bribery
- Burglary/Breaking & Entering
- Credit Card/ATM Fraud
- Embezzlement
- Extortion/Blackmail
- False Pretenses/Swindle/Confidence Game (Fraud)
- Impersonation (Fraud)
- Motor Vehicle Theft
- Theft From A Building
- Theft from a Motor Vehicle
- Robbery
- Wire Fraud

Victim data elements

Mandatory Start:
Click "Add Victim" (there may be up to 999 victims per incident)

Mandatory:
Select Victim Type

If Victim Type is "Individual", the Race, Sex, and Age are **Mandatory**. The Ethnicity and Resident data elements are **Optional**.

Mandatory Injury Type for offenses of (up to five [5] types per victim):
 Aggravated Assault
 Extortion/Blackmail
 Forcible Fondling
 Forcible Rape
 Forcible Sodomy
 Human Trafficking , Commercial Sex Acts
 Human Trafficking, Involuntary Servitude
 Kidnapping/Abduction
 Robbery
 Sexual Assault With An Object
 Simple Assault

Mandatory Special Circumstances for the offenses of:
 Aggravated Assault
 Justifiable Homicide
 Murder/Non-Negligent Manslaughter
 Negligent Manslaughter

Mandatory if the victim is a Law Enforcement Officer Killed or Assaulted (LEOKA).
 The ORI-Other Jurisdiction data field is completed *only* if the officer is from another jurisdiction.

Offense data elements ...

Mandatory Start:
Click "Add Victim" (there may be up to ten [10] offenses per incident)

Incident Number: [] ORI: WAWASPC00

0 of 0 [] [] [] ADD OFFENSE

Offense Selected: [] NIBRS: []

VICTIMS ASSOCIATED

Offense

SELECT AN OFFENSE

Criminal Activity / Gangs: [Select] [Select] [Select]

Weapon Involved: [Select] [Select] [Select]

Mandatory: Click the "Select An Offense" button to display another screen for offense descriptions and NIBRS codes. After selection, the entry screen returns.

Select	Offense Description	NIBRS Code
Select 1	Aggravated Assault	15A
Select 2	All Other Larceny	23H
Select 3	Arson	300
Select 4	Assisting or Promoting Prostitutes	400
Select 5	Betting/Wagering	39A
Select 6	Bribery	910
Select 7	Burglary/Breaking & Entering	220
Select 8	Counterfeiting/Forgery	350
Select 9	Credit Card/Automatc. Teller Fraud	26B
Select 10	Destruction/Damage/Vandalism of Property	290
Select 11	Drug Equipment Violations	30B
Select 12	Drug/Narcotic Violations	36A
Select 13	Entrapment	270
Select 14	Extortion/Blackmail	210
Select 15	False Professes/Insider/Confidence Game	26A
Select 16	Forcible Fondling	110
Select 17	Forcible Rape	11A
Select 18	Forcible Sodomy	11B

Mandatory: Click on the "Victims Associated" button to display another screen and connect the appropriate victim(s) to this offense.

Victims Associated with this Offense: [1] [Delete 1]

SAVE AND CLOSE WINDOW

Offense continued

STATE OF WASHINGTON INCIDENT REPORT - NIBRS INFORMATION ONLY

Incident Number: [] ORI: WAWASPC00

0 of 0 [] [] [] ADD OFFENSE

OFFENSE

Offense Selected [] NIBRS []

SELECT AN OFFENSE

Criminal Activity / Gangs [Select] [Select] [Select]

Weapon Involved [Select] [Select] [Select]

Mandatory Criminal Activity for the offenses of:

- Counterfeiting/Forgery
- Drug Equipment Violations
- Drug/Narcotic Violations
- Gambling Equipment Violations
- Pornography/Obscene Material
- Stolen Property Offenses
- Weapon Law Violations

Mandatory Gang Involvement for the offenses of:

- Aggravated Assault
- Forcible Fondling
- Forcible Rape
- Forcible Sodomy
- Intimidation
- Kidnapping/Abduction
- Murder/Non-Negligent Manslaughter
- Negligent Manslaughter
- Robbery
- Sexual Assault With An Object
- Simple Assault

Mandatory Weapon Involved for the offenses of:

- Murder and Non-Negligent Manslaughter
- Negligent Manslaughter
- Justifiable Homicide
- Kidnapping/Abduction
- Forcible Rape
- Forcible Sodomy
- Sexual Assault With An Object
- Forcible Fondling
- Robbery
- Aggravated Assault
- Simple Assault
- Extortion/Blackmail
- Weapon Law Violations
- Human Trafficking, Commercial Sex Acts
- Human Trafficking, Involuntary Servitude

Offense continued

MENU ITEMS
hide menu

INCIDENT / ARREST

Incident

Voice

0 of 0

ADD OFFENSE

OFFENSE

STATE OF WASHINGTON INCIDENT REPORT - NIBRS INFORMATION ONLY

ORI: WAWASPC00

Incident Number: []

Offense Selected []

NIBRS []

VICTIM ASSOCIATED []

Criminal Activity / Gangs

[Select] [Select] [Select]

Weapon Involved

[Select] [Select] [Select]

Status [Select]

Location [Select]

Method of Entry [Select] (Burglary only)

Offenses Entered [] (Burglary only)

Bias Motivation [Select]

Offender suspected of using:

Alcohol Computer Equip Drugs Not Applicable

Offenses that require Domestic Violence to be filed in:
09A, 09B, 09C, 100, 11A, 11B, 11C, 11D, 13A, 13B, 13C, 36A, 36B, 120, 220, 23A-23H, 240, 200, and 500

Domestic Violence N/A Yes No

GET PREVIOUS CASE NIBRS CHECK ENTER A ZERO REPORT TIME WINDOW RULE

Mandatory Domestic Violence (Yes or No)
for the offenses of:

- Aggravated Assault
- Arson
- Burglary
- Forcible Fondling
- Forcible Rape
- Forcible Sodomy
- Human Trafficking Offenses
- Intimidation
- Incest
- Kidnapping/Abduction
- Larceny-Theft
- Motor Vehicle Theft
- Murder and Non-Negligent Manslaughter
- Negligent Manslaughter
- Justifiable Homicide
- Robbery
- Sexual Assault w/Object
- Simple Assault
- Statutory Rape
- Violation of No Contact/Protection Order

Mandatory for all offenses:

- Status (Completed or Attempted)
- Location (of offense)
- Bias Motivation
- Offender Suspected of Using

Property data elements

Mandatory Start:
Click "Add Property"

0 of 0 ADD PROPERTY

PROPERTY

Property Loss [Select]

Property Code [Select] Est. Value

Description

Recovery Date

No. of Vehicles

Stolen Recovered

Est. Drug Qty Drug Measurement Unit [Select] Suspected Drug Type [Select]

Save

MENU NEW CASE GET PREVIOUS CASE NIBRS CHECK ENTER A ZERO REPORT TIME WINDOW RULE

Mandatory: Property Loss and Property Code for each type of property.

- Up to ten (10) may be chosen.
- If more than ten (10) types stolen, list the nine (9) highest value types separately and combine the rest as property type "Other".

Optional: Description field.

Number of Vehicles Stolen or Recovered data fields are for Motor Vehicle Theft offenses only (up to 99 vehicles per incident).

Estimated Drug Quantity, Drug Measurement Unit, and Suspected Drug Type data fields are for seized drugs only.

Offender data elements

Mandatory Start:
Click "Add Offender"

Check the "Offender Unknown" box if nothing is known about the offender.

If the offender has been arrested, click the "Arrest Report" button. This will display the Arrest entry screen for completion.

Mandatory if offender is known:

- Select the correct race and sex from the drop-down menus.
- Age is reported as the exact age.
- If the age is unknown, use an age range; for example, if the offender is 18 to 22 years old, enter 1822.
- If there is no "age range", use "00" to report age as "unknown".

Optional: Offender Ethnicity

Offender continued ...

MENU ITEMS
hide menu

INCIDENT / ARREST
SUPP. LEADS
BATCH FILE UPLOAD
BATCH ERROR REPORT
AD HOC REPORTS
STANDARD REPORTS
MAINTENANCE
CRIME MAPPING
LOGOFF

Incident Number: 00000007494

STATE OF WASHINGTON INCIDENT REPORT - NIBRS INFORMATION ONLY

Incident

Victim 1 of 1 <<< >>> ADD OFFENDER DELETE SEGMENT

Offense

Property

Offender

Ext Cr Status

Printable Form

Save

Race [Select] Sex [Select] Age [Select] Ethnicity [Select] Offender Unknown

RELATIONSHIP TO VICTIM

ARREST REPORT

OFFENDER

Mandatory for all Crimes Against Persons and Robbery offenses:

- Click on the "Relationship to Victims" button to display another screen.
- Report the relationship of each victim to up to ten (10) offenders.

Complete only when the offense is a Crime Against Persons, Robbery, or a Violation of No Contact Order

Victim [Select] Victim is [Select] DELETE 1

SAVE AND CLOSE WINDOW

Arrest Entry data elements

MENU ITEMS
hide menu

INCIDENT / ARREST

SUPP. LEOKA

BATCH FILE UPLOAD

BATCH ERROR REPORT

AD HOC REPORTS

STANDARD REPORTS

MAINTENANCE

CRIME MAPPING

LOGOFF

Agency : WAWASPC00

Arrest Number : 000000007494

Offender Sequence Number : 1

OK Cancel

If the offender has been arrested and the "Arrest Report" button was clicked, this screen will display first.

The repository automatically assigns the arrest number and offender sequence number. Just click "OK".

Arrest Entry continued ...

Arrest Number : 12-01922

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

INCIDENT REPORT

Identification

Arrest

DELETE ARREST

IDENTIFICATION

SEQ #	Race	Sex	Age	Ethnicity	Resident
1	[Select]	[Select]		[Select]	[Select]

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MENU NEW ARREST GET PREVIOUS ARREST NIBRS CHECK TIME WINDOW RULE

The offender's descriptors will be pre-populated from the "Offender" entry screen. Click the "Arrest" button.

Arrest Entry continued

The screenshot shows a software interface for entering arrest information. On the left is a 'MENU ITEMS' sidebar with buttons for 'INCIDENT / ARREST', 'SUPP. LOOKA', 'BATCH FILE UPLOAD', and 'BATCH ERROR REPORT'. The main area is titled 'ARREST' and contains several input fields and buttons. A yellow callout box at the top points to the 'Arrest Date' and 'Arrest Time' fields, stating that the date and type are mandatory, while the time is optional. Another yellow box points to the 'Arrest Type' dropdown menu. A third yellow box points to the 'Weapon Involved' and 'Second Weapon Involved' dropdowns, explaining that up to two types of weapons can be entered. A fourth yellow box points to the 'Arrest Disposition' dropdown, noting it is mandatory for juveniles. A fifth yellow box points to the 'ADD OFFENSE' and 'SELECT AN OFFENSE' buttons, explaining the mandatory process of adding and selecting an offense. A sixth yellow box points to the 'ADD CASE NUMBER' and 'Case Number' fields, explaining that this is for clearing other incidents and is mandatory for Group A incidents.

Mandatory: Arrest Date and Arrest Type
Optional: Arrest Time

Mandatory: Whether the arrestee was armed with a weapon at the time of arrest; up to two (2) types of weapons may be entered.

Mandatory: Arrest disposition only for arrests of juveniles (age 17 and under).

Mandatory: Click the "Add Offense" button, then click "Select An Offense" button to choose the arrest offense.

If this arrest clears other incidents, click "Add Case Number" and enter the incident numbers. Confirm the offender information has been updated as needed on the other incidents.
Note: this is for Group A incidents only.

Arrest Entry continued

MENU ITEMS
hide items

INCIDENT / ARREST
SUPP. LOOKA.
BATCH FILE UPLOAD
BATCH ERROR REPORT
AD HOC REPORTS
STANDARD REPORTS
MAINTENANCE
CRIME MAPPING
LOGOFF

Arrest Number : 12-01922

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

ORL: :

ARREST

Arrest

Printable Form

Save

Arrest Date

Arrest Time

Arrest Type
[Select]

Weapon Involved
[Select]

Second Weapon Involved
[Select]

Arrest Disposition
(Juveniles Only)
[Select]

0 of 0

Additional Incidents Cleared in this Jurisdiction:

ADD CASE NUMBER Case Number

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MENU NEW ARREST GET PREVIOUS ARREST NIBRS CHECK TIME WINDOW RULE ?

1) Click the "Save" button and then 2) click "Incident Report" to return to the Group A Incident.

Exceptional Clearance Entry

STATE OF WASHINGTON INCIDENT REPORT - NIBRS INFORMATION ONLY

Incident Number: ORI: WAWASPC00

EXCEPTIONAL CLEARANCE STATUS

Exceptional Clearance: [Select]

Exceptional Clearance Date: remove date

Mandatory:
Choose an Exceptional Clearance code from the drop-down menu.

Mandatory: Enter the Exceptional Clearance Date for any clearance option other than "Not Applicable".

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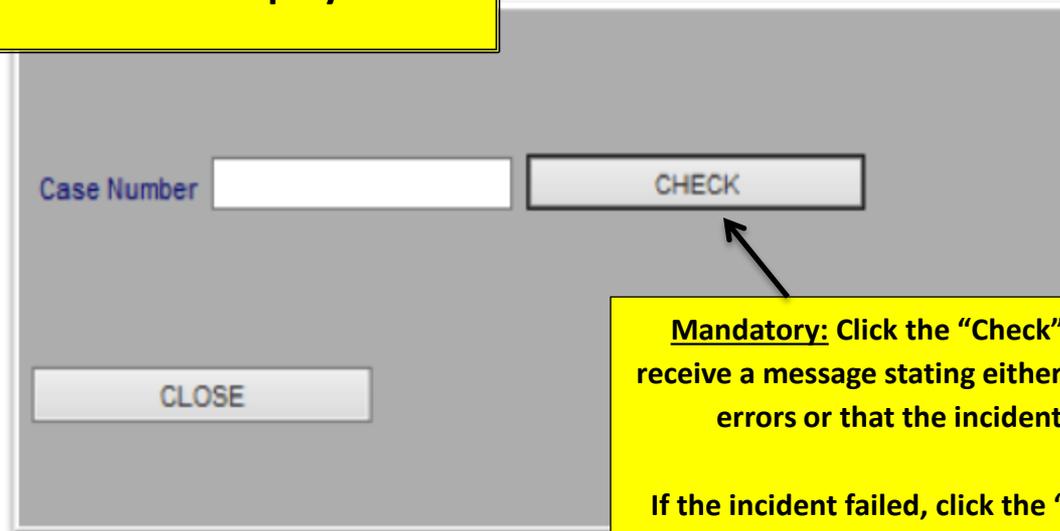
MENU NEW CASE GET PREVIOUS CASE NIBRS CHECK ENTER A ZERO REPORT TIME WINDOW RULE

NIBRS Check

The screenshot shows the 'STATE OF WASHINGTON INCIDENT REPORT - NIBRS INFORMATION ONLY' interface. On the left is a 'MENU ITEMS' sidebar with options like 'INCIDENT / ARREST', 'SUPP. LEADS', 'BATCH FILE UPLOAD', 'BATCH ERROR REPORT', 'AD HOC REPORTS', 'STANDARD REPORTS', 'MAINTENANCE', 'CRIME MAPPING', and 'LOGOFF'. The main area has a top header with 'Incident Number' and 'WAWASPC00'. Below the header is a vertical list of buttons: 'Incident', 'Victim', 'Offense', 'Property', 'Offender', 'Ero Or Status', 'Portable Form', and a red 'Save' button. A yellow callout box with a black border contains the text: '**Mandatory: Once all data for an incident are entered or updated, click the "NIBRS Check" button. Any deletions or modifications to an incident already reported requires the incident to be "re-checked".**' A large yellow arrow points from the callout box to the 'NIBRS CHECK' button in the bottom navigation bar. The bottom bar also includes 'MENU', 'NEW CALL', 'GET PREVIOUS', 'ENTER A ZERO REPORT', and 'TIME WINDOW RULE' buttons. The bottom left corner features the 'SMART' logo with the text 'Powered by SMART Public Safety Software Inc.' and 'PRODUCT OF THE WSP BOARD'.

NIBRS Check continued ...

After clicking the “NIBRS Check” button, a second window will display.



The screenshot shows a gray rectangular window. On the left side, the text "Case Number" is displayed in a blue font. To its right is a white rectangular text input field. Further to the right is a gray button with the word "CHECK" in black capital letters. Below the input field and "CHECK" button is another gray button with the word "CLOSE" in black capital letters. An arrow points from the bottom of the "CHECK" button to a yellow text box on the right.

Mandatory: Click the “Check” button to receive a message stating either there are no errors or that the incident failed.

If the incident failed, click the “OK” button and locate the error(s). Correct all errors and re-do the NIBRS Check until the message reads there are no errors.

Group B Arrest ...

Arrest Number :

INCIDENT REPORT

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

ORI :

Identification
Arrest
Printable Form
Save

IDENTIFICATION

Mandatory Start:
Select either
"New Arrest" or "Get Previous Arrest"

MENU NEW ARREST GET PREVIOUS ARREST NIBRS CHECK TIME-WINDOW RULE ?

Group B, New Arrest

Arrest Number :

INCIDENT REPORT

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

ORI : WAWASPC00

Identification

Arrest

Printable Form

Save

IDENTIFICATION

Choosing "New Arrest" will display a page for entry of the arrest number and offender sequence number.

Mandatory:

Arrest Number

Offender Sequence Number = 1

Click "OK"

MENU ITEMS
hide menu

INCIDENT / ARREST

OFFENSE

BATCH FILE UPLOAD

BATCH ERROR REPORT

AD HOC REPORTS

STANDARD REPORTS

MAINTENANCE

CRIME MAPPING

LOGOFF

STATE OF WASHINGTON
WASPC NIBRS REPOSITORY

Agency: WAWASPC00

Arrest Number:

Offender Sequence Number:

OK

CANCEL

Group B, Previous Arrest ...

Arrest Number :

INCIDENT REPORT

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

ORI: : WAWASPC00

Identification

Arrest

Printable Form

Save

IDENTIFICATION

MENU

NEW ARREST

GET PREVIOUS ARREST

Choosing "Get Previous Arrest" will display a page for entry of the arrest number or a partial number for searching.

Note: At least a partial number is important because the search function is limited to the first 2,500 cases.

Either one incident or a list of incidents with the partial number will display. Click the "Select" button to choose the appropriate case.

STATE OF WASHINGTON
WASPC NIBRS REPOSITORY

Arrest Number

SEARCH

CANCEL/RETURN

	ARREST NUMBER	ARRESTEE SEQUENCE NUMBER	ARRESTING ORI
Select 1	1301	1	WA0050100
Select 2	130138701	1	WA0060000
Select 3	130138781	1	WA0060000
Select 4	130138811	1	WA0060000
Select 5	130138831	1	WA0060000
Select 6	130138891	1	WA0060000

Group B Arrest data elements

Arrest Number : 12-01922

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

INCIDENT REPORT

Identification

Arrest

DELETE ARREST

SEQ #	Race	Sex	Age	Ethnicity	Resident
1	[Select]	[Select]		[Select]	[Select]

Mandatory: Race, Sex, and Age of the Arrestee.

Optional: Ethnicity and Resident data on the Arrestee.

After entry of the Arrestee descriptors, click the "Arrest" button.

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MENU NEW ARREST GET PREVIOUS ARREST NIBRS CHECK TIME-WINDOW RULE

Group B Arrest continued

The screenshot shows a web application interface for entering arrest information. The main title is "ARREST" and the page is for "NIBRS INFORMATION ONLY". The interface includes a "MENU ITEMS" sidebar on the left with buttons for "INCIDENT / ARREST", "SUPP. LOOKA", "BATCH FILE UPLOAD", and "BATCH ERROR REPORT". The main form area contains several fields and buttons:

- Arrest Date:** A date input field with a calendar icon.
- Arrest Time:** A time input field.
- Arrest Type:** A dropdown menu with "[Select]" as the current value.
- Weapon Involved:** A dropdown menu with "[Select]" as the current value.
- Second Weapon Involved:** A dropdown menu with "[Select]" as the current value.
- Arrest Disposition (Juviles Only):** A dropdown menu with "[Select]" as the current value.
- Buttons:** "ADD OFFENSE", "SELECT AN OFFENSE", "ADD CASE NUMBER", and "Case Number" input field.

Yellow callout boxes provide instructions for various fields:

- Mandatory: Arrest Date and Arrest Type**
Optional: Arrest Time
- Mandatory:** Whether the arrestee was armed with a weapon at the time of arrest; up to two (2) types of weapons may be entered.
- Mandatory:** Arrest disposition only for arrests of juveniles (age 17 and under).
- Mandatory:** Click the "Add Offense" button, then click "Select An Offense" button to choose the arrest offense.
- If this arrest clears other incidents, click "Add Case Number" and enter the incident numbers. Confirm the offender information has been updated as needed on the other incidents. Note: this is for Group A incidents only.**

Group B Arrest continued

Arrest Number : 12-01922

STATE OF WASHINGTON
ARREST REPORT - NIBRS INFORMATION ONLY

ORI: :

ARREST

Arrest Date

Arrest Type
[Select]

Arrest Disposition
(Juveniles Only)
[Select]

Weapon Involved
[Select]

0 of 0

ADD OFFENSE

Offense Selected

NIBRS

0 of 0

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PUBLIC SAFETY SOFTWARE

MENU

NEW ARREST

GET PREVIOUS ARREST

NIBRS CHECK

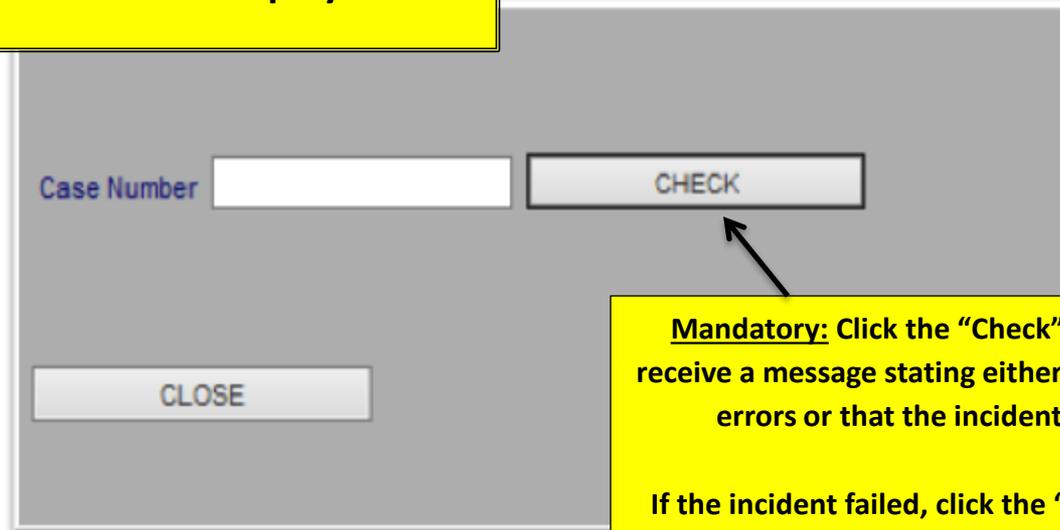
TIME WINDOW RULE 7

Mandatory:
After entry is complete,
click the "Save" button.

Mandatory: Once all data for an incident are entered
or updated, click the "NIBRS Check" button.
Any deletions or modifications to an incident already
reported requires the incident to be "re-checked".

NIBRS Check continued ...

After clicking the “NIBRS Check” button, a second window will display.



The screenshot shows a grey rectangular window. On the left side, the text 'Case Number' is displayed in a blue font. To its right is a white rectangular text input field. Further to the right is a grey button with the word 'CHECK' in black capital letters. Below the input field and 'CHECK' button is another grey button with the word 'CLOSE' in black capital letters. An arrow points from the bottom of the 'CHECK' button towards the text in the yellow box below.

Mandatory: Click the “Check” button to receive a message stating either there are no errors or that the incident failed.

If the incident failed, click the “OK” button and locate the error(s). Correct all errors and re-do the NIBRS Check until the message reads there are no errors.