

## **HISTORY:**

The Small Agency Committee proposed a scholarship program for Sheriffs or Police Chiefs to attend WASPC Conferences that have not attended in the past due to budgetary issues.

The WASPC Executive Board supported the concept and agreed to fund up to two scholarships per conference at \$750.00 each. The scholarship will cover the cost of conference registration and assist with lodging.

The Executive Board directed the Small Agency Committee to draft criteria for the scholarship and report back.

## **CRITERIA:**

- A. Any Sheriff or Police Chief who is not able to attend a WASPC Conference due to budgetary constraints may apply. However, preference shall be given to any Sheriff or Police Chief that has never attended a WASPC Conference.
- B. WASPC Membership is not mandatory, but preferred. If a scholarship is awarded to a non-member, the non-member will consider joining WASPC. If a scholarship is awarded to a WASPC member, that member shall consider future participation in the Association (i.e., committee work, board representative, etc.)
- C. Departmental Command Staff that are members of WASPC may be considered for scholarships. Consideration shall be based on the department's budgetary constraints.

## **APPLICATION PROCESS:**

- A. SHERIFF / POLICE CHIEF: A letter addressed to the WASPC Treasurer requesting consideration for a conference scholarship. The letter should include explanation of financial burden placed on the department and/or lack previous conference attendance
- B. COMMAND STAFF: Same as above requirements, to include an endorsement from the Sheriff / Police Chief supporting your continued involvement with WASPC.

## **NOTIFICATION PROCESS:**

Availability of the WASPC Conference Scholarship shall be posted at the WASPC and CJTC websites no later than the second week of January (Spring Conference) and July (Fall Conference) of each calendar year. Additional announcements shall be made via WASPC's "Get The Word Out" and at the online Conference Registration site.

**APPROVAL PROCESS:**

Applications for consideration shall be received at the WASPC Office no later than the last business day of the first week in March (Spring Conference) and September (Fall Conference) of the calendar year. One representative from the below listed committees shall convene at the WASPC office no later than third week in March (Spring Conference) and September (Fall Conference) of that calendar year. All scholarship applications shall be reviewed. Based on approved criteria, up to two scholarships may be awarded. The WASPC President shall make notification to the successful applicant(s).

**COMMITTEE MEMBERS:**

WASPC Treasurer

Small Agency Committee

Membership Committee

WASPC Staff Representative (Designated by the WASPC Executive Board)