

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

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Serving the Law Enforcement Community & the Citizens of Washington

EXECUTIVE BOARD MEETING WASPC OFFICE | LACEY, WA JANUARY 14, 2015 | 10:00 A.M.



CALL TO ORDER:

PRESIDENTIAL REMARKS & INTRODUCTIONS—PRESIDENT OLSEN

President Olsen called the meeting to order at 10:03 A.M. and welcomed those in attendance.

The following Board Members were in attendance:

- Chief Eric Olsen
- Sheriff Casey Salisbury
- Chief Ken Hohenberg
- Sheriff Ozzie Knezovich
- Chief Ken Thomas
- Chief Tom Robbins
- Chief Bonnie Bowers
- Chief Steve Strachan
- Sheriff John Snaza
- Sheriff Brian Burnett
- Director Mark Couey
- Deputy Chief Curt Hattell
(representing Chief Batiste)

The following WASPC staff were in attendance:

- Mitch Barker
- Kim Goodman
- James McMahan
- Mike Painter
- Joan Smith
- Dawn Larsen
- Jamie Yoder

The following guests were in attendance:

- Tom McBride, WAPA
- Karen Chung, CSG
- Marshal Clement, CSG

APPROVAL OF MINUTES—PRESIDENT OLSEN

John Snaza made the motion to approve the November 18, 2014 Minutes as presented. Mark Couey seconded the motion. Motion Carried.

President
ERIC OLSEN
Chief – Kirkland

President Elect
CASEY SALISBURY
Sheriff – Mason County

Vice President
KEN HOHENBERG
*Chief – Kennewick
Executive Board*

Past President
OZZIE KNEZOVICH
Sheriff – Spokane County

Treasurer
KEN THOMAS
Chief – Kent

TOM ROBBINS
Chief – Wenatchee

BONNIE BOWERS
Chief – Anacortes

STEVE STRACHAN
Chief – Bremerton

MARK NELSON
Sheriff – Cowlitz County

JOHN SNAZA
Sheriff – Thurston County

BRIAN BURNETT
Sheriff – Chelan County

MARK COUEY
*Director—OIC
Special Investigations Unit*

JOHN BATISTE
Chief – WA State Patrol

FRANK MONTOYA, JR.
SAC – FBI, Seattle

MITCH BARKER
Executive Director

PRESENTATIONS:

JUSTICE REINVESTMENT—KAREN CHUNG AND MARSHAL CLEMENT

Marshal Clement presented summarized findings of the Justice Reinvestment Workgroup's findings.

Goals of the investment policy include: reduce property crime and support victims; hold offenders accountable; reduce recidivism.

Does WASPC support the justice reinvestment policy? There was consensus by the Board not to take action on support/opposition of the reinvestment policy at this time. Once funding has been identified, WASPC will reconsider its position.

REPORTS:

FINANCE & PERSONNEL COMMITTEE—CHIEF KEN THOMAS

In December, staff finalized investment enrollment paperwork with Morgan Stanley. We expect to transfer funds to Morgan Stanley soon after finance staff receives training.

As directed by the Executive Board, staff paid \$250,000 toward the principal of our building mortgage. The current mortgage balance is \$533,000.

Executive Director Barker worked with CJTC Director Rahr to secure an office space lease for the CJTC staff member remaining in the Olympia area. The lease is through December 2019, includes one office and one workstation and will net WASPC approximately \$6,500 per year.

Our annual commercial insurance renewal resulted in a \$17,000 savings from 2014 rates. The closure of the full service correctional service offices allowed for a reduction in our professional liability rates.

Contracted IT consultants (Huckaby Consulting) performed their onsite work earlier this week. We expect the written report by the end of February.

The annual A133 and financial statement audit for 2014 is scheduled for the end of April. Mitch and Kim will be meeting with Clark Nuber to discuss scope and any concerns later this month.

John Snaza made the motion to approve the Finance and Personnel Committee Report as presented. Brian Burnett seconded the motion. Motion carried.

FBI NAA SPONSORSHIP REQUEST—PRESIDENT OLSEN

The FBI NAA has requested a sponsorship of \$10,000 to support the 2015 FBI NAA Conference. The Finance and Personnel Committee has reviewed the funding request and recommends sponsoring the 2015 FBI NAA conference in the amount of \$10,000

Ken Hohenberg made the motion to approve the \$10,000 sponsorship request to support the 2015 FBI NAA conference. John Snaza seconded the motion. Motion carried.

STANDING COMMITTEE REPORTS—CHIEF KEN HOHENBERG

Chief Hohenberg outlined the Committee Reports as provided to Board Members and commented on the following areas of interest:

- Boating Safety—Significant reduction in pass through funding from the Coast Guard.
- Membership—Life Member nominations to consider later in this meeting.
- NIBRS—227 of 241 agencies are certified to submit NIBRS.
- Professional Services—Des Moines PD onsite assessment. Chief Selection processes completed and in process.
- University Policing—Required to train all employees and students on reporting of domestic violence, date rape, and stalking.
- Technology— Focus on supporting WASPC’s 2015 Legislative Agenda.

Boating Safety Committee—Sheriff Bill Benedict and Chief Steve Crown, Co-Chairs

Brief outline of recent activity: Held a committee meeting at WASPC fall conference. Main items covered were: 1. Significant reduction in pass through monies from Coast Guard to approved boating programs. 2. New formula approved by ad hoc Parks committee (both co-chairs were members). Will require agencies to backfill shortage of CG funding lost. 3. BUI statistics were not available after 2013 RCW change. Expect statistics from Parks department by Spring WASPC conference. 4. WA PARKS looking at changing how boating safety instructors are utilized in training Boating Safety Officers.

Brief outline of upcoming activities: Boating Safety Committee meeting at Spring Conference with updates provided by WA Parks.

Corrections Committee—Sheriff Rick Scott and Chief Frank Straub, Co-Chairs

No report submitted.

Finance and Personnel Committee—Chief Ken Thomas, Chair

To be presented at the January 14, 2015 Board Meeting.

Homeland Security/Intelligence Committee—Sheriff Ozzie Knezovich and Chief Ken Thomas, Co-Chairs

No report submitted.

Indian Country Law Enforcement Committee—Chief Rory Gilliland and Sheriff Al Botzheim, Co-Chairs

Brief outline of recent activity: This Committee met at the 2014 Fall Conference in Chelan.

Brief outline of upcoming activities: This Committee will meet again in the Spring at the WASPC Conference in Spokane.

Law Enforcement Training Committee—Chief James McElvain and Sheriff Ozzie Knezovich, Co-Chairs

No report submitted.

Legislative Committee—Chief Steve Strachan and Chief Cliff Cook, Co-Chairs

To be discussed at the January 14, 2015 Board Meeting.

Membership Committee—Chief Rex Caldwell and Director Sue Rahr, Co-Chairs

Brief outline of recent activity: Committee members reviewed and accepted a list of membership applications, transfers and nominations during the week of January 5, 2015. This list included nominations for two life memberships: Sheriff Latham and Sheriff Irwin, both recently retired. Further, the list included five active member applications, three transfers from associate to active, thirteen associate member applications and one affiliate application. Members wrote in to approve all listed applications.

Brief outline of upcoming activities: The committee will continue to conduct business online as needed and will meet next at the Spring 2015 conference.

Recommendations and/or action to be taken: Approve this report and the applications as submitted.

Model Policy Committee—Chief John Vinson and Chief Bob Metzger, Co-Chairs

No report submitted.

NIBRS Advisory Committee—Captain Dick Reed and Deb Shay, Co-Chairs

Brief outline of recent activity: Currently have 227 or 241 agencies certified to submit NIBRS information. There are 14 agencies on extensions and of those it is anticipated that of those that all but one should be submitting early 2015 and the other not until 2016. The 2014 Annual Report on Crime in Washington will be NIBRS information only; however, the summary data will be published separately and available on the website.

Professional Services Committee—Chief Jeff Myers and Sheriff Tom Jones, Co-Chairs

Brief outline of recent activity: Completed Wapato Chief Process in early December 2014; Des Moines PD onsite assessment (new accrediting agency).

Brief outline of upcoming activities: LEMAP processes at Elma (January) and DuPont (February); Centralia Police Chief's process is ongoing with interviews scheduled for February; WATPA grant process starts March 1.

Small Agency Committee— Chief Bonnie Bowers and Sheriff Rocky Miller, Co-Chairs

No activity to report.

Sex Offender Registration and Notification Committee—Sheriff Mark Brown, Chair

Brief outline of recent activity: No activity to report.

Brief outline of upcoming activities: The Committee is in communication with James McMahan and Dawn Larsen regarding status of a legislative language clean-up bill which will help track RSOs in our state

Technology Committee—Chief Bill Drake and Captain Dick Reed, Co-Chairs

Brief outline of recent activity: The Committee last met at the Fall meeting in Chelan. The room had an estimated 40 participants. The attendees were polled to determine their top technology concerns in their workplace. The discussion that followed focused on the future of the police recorded video; specifically the collection, storage, retention, retrieval and lawful production of the video.

Brief outline of upcoming activities: Chief Drake and Captain Reed will be participating in "3rd Generation NCIC Canvas" in Olympia on 1/15/15.

Recommendations and/or action to be taken: Approve this report and the applications as submitted.

Traffic Safety Committee—Sheriff Rick Scott and Chief Bill Drake, Co-Chairs

No report submitted.

University Policing Committee—Chief Ed Sorger and Chief Tim Walters, Co-Chairs

Brief outline of recent activity: Discussions on impact of new marijuana laws on university campuses. Federal Laws vs. State Laws and enforcement activities. Legal issues as it relates to information sharing between local jurisdictions and university police when student rights and responsibility are in question.

Additionally, all universities are required to educate and train all employees and students on how to report information related to Domestic Violence, Date Rape and Stalking. Universities also have to identify Campus Security Authorities and Responsible employees and provide options to them reporting any Sexual Misconduct they hear about for CLERY reporting requirements.

Brief outline of upcoming activities: Annual university chiefs meeting this spring at Central Washington University. Date TBD.

Recommendations and/or action to be taken: Information to be gathered by each respective university to ensure compliance and standardization when addressing new marijuana laws and information sharing.

Mark Couey made the motion to approve the Standing Committee Reports as presented. Ken Thomas seconded the motion. Motion carried.

LEGISLATIVE UPDATE—JAMES MCMAHAN, MITCH BARKER, AND TOM MCBRIDE

The WASPC 2015 Legislative Agenda was provided. The first bill tracker of the 2015 session was also provided to Board Members.

Chief Bowers inquired about a marijuana bill that addresses medical vs. recreational use.

Chief Strachan inquired about the body-cam bill. Should WASPC have a united message prepared in the event that the body-cam bill dies? Discussion occurred.

Sheriff Knezovich discussed clarification on the “unmarked” car issue that is been percolating over the last year. The Attorney General’s Office has issued an unofficial discussion on this issue. Chelan County Commissioners have passed an ordinance approving unmarked police vehicles. This may be an issue better resolved at the local level.

Tom McBride added comments on new issues being considered by WAPA. One bill would allow for blood draws to be completed at traffic stops. This would require designated staff to be trained as phlebotomists. WASPC will want to review this bill draft. Another bill deals with Brady notifications. The bill would prohibit punishment for simply being on the Brady list and would require punishments to address specific reasons an individual is on the Brady list. WASPC has concerns regarding this bill.

OLD BUSINESS:

ACCREDITATION COMMISSION POSITIONS—MIKE PAINTER

There are nine positions on the Accreditation Commission. Commission positions are three year terms. Commissioners must be from WASPC Accredited Agencies.

The following positions on the Accreditation Commission are up for appointment/re-appointment, effective immediately:

- Garry Lucas, Commission Chair (Sheriff)
- Richard Lathim (Sheriff)
- Leslie Burns (Accreditation Manager)

Following a GTWO solicitation for volunteers, the following individuals have expressed interest in serving on the Commission:

- Sergeant Fred Neiman, Clark County Sheriff's Office
- Commander Leslie Burns, Mercer Island Police Department
- Undersheriff Joe Nole, Jefferson County Sheriff's Office
- Captain James Burchett, Bremerton Police Department

- Sergeant Mike Armstrong, Kent Police Department
- Sheriff Rick Scott, Grays Harbor County Sheriff's Office
- Sheriff Tom Jones, Grant County Sheriff's Office

Tom Robbins made the motion to appoint Sheriff Rick Scott, Sheriff Tom Jones and Commander Leslie Burns to the Accreditation Commission. Ken Hohenberg seconded the motion. Motion carried.

BATTLE GROUND POLICE DEPARTMENT ACCREDITATION—MIKE PAINTER

The WASPC Executive Board accepted the Accreditation Commission's recommendation to award accreditation to the following agencies at its November 18, 2014 meeting.

- Lakewood Police Department
- Pacific Police Department
- Clark County Sheriff's Office
- Ephrata Police Department
- Bremerton Police Department
- Benton County Sheriff's Office

Following the November 18, 2014 board meeting, it was brought to attention that WASPC conducted a successful onsite evaluation of the Battle Ground Police Department in June 2014. The Battle Ground Police Department should have been included on the slate of agencies to be recognized for accreditation at the WASPC 2014 Fall Training Conference.

The Accreditation Commission voted, via email, to recommend approval of the Battle Ground Police Department as a WASPC Accredited Agency.

Bonnie Bowers made the motion to recognize the Battle Ground Police Department as a WASPC Accredited agency, effective November 19, 2014. Ken Thomas seconded the motion. Motion carried.

POLICE CEO 101—MITCH BARKER

There are tentatively two "Police CEO—101" classes scheduled. The first class will be held at the WASPC Office in March. The second class will be held in Kennewick in May. The classes will be targeted to police chiefs in their first 24 months in the position. This training program is a collaborative effort with the insurance authorities. Materials will cover:

- Employment Laws and Workplace Investigations
- Working with Labor and Guilds and Supervising within Your Entity
- Claim for Damages and Lawsuits
- Working with your Community – Limit your "Yes"
- Roles and Relationships with your entity
- Staff and Public Officials
- Best Practices –Your Best Defense

- Risk Insurance Coverage—What You Should Know for Loss Prevention and Risk Control
- Resources—Within your Entity and WCIA, Who, What, When and How we can help

NEW BUSINESS:

**CONFIRMATION OF SHERIFF BURNETT'S APPOINTMENT TO THE BOARD—
PRESIDENT OLSEN**

WASPC solicited emails of interest to fill Sheriff Garry Lucas' recently vacated Executive Board Position. The vacancy is for a Sheriff and will be through May 2016. The appointment is a presidential appointment, subject to approval of the Executive Board.

The following individuals expressed an interest in the position:

- Sheriff Tom Jones, Grant County
- Sheriff Brian Burnett, Chelan County
- Sheriff Wade Magers, Lincoln County
- Sheriff Alan Botzheim, Pend Oreille County

The Sheriffs' Association recommended the appointment of Sheriff Brian Burnett to fill the vacancy.

President Olsen called a vote, via email, to appoint Sheriff Burnett to the Board. Sheriff Salisbury, Sheriff Knezovich and SAC Montoya abstained from the vote. All other Board Members voted, "yay." Sheriff Brian Burnett was appointed to fill the vacant Board Position.

Staff recommends confirmation of the vote during an open Board Meeting.

Casey Salisbury made the motion to confirm the appointment of Sheriff Brian Burnett to the WASPC Executive Board. Ken Thomas seconded the motion. Motion carried.

GOOD OF THE ORDER:

**APPROVAL OF MEMBERSHIP—CHIEF REX CALDWELL, VIA WRITTEN
CORRESPONDENCE**

The membership Committee has recommended approval of the following applications, transfers, and nominations:

ACTIVE MEMBERSHIP APPLICATIONS (5):

- Chuck Atkins, Sheriff, Clark County Sheriff's Office
- Philip Crochet, Chief, Woodland Police Department
- Todd Hill, Chief, Oroville Police Department
- Ron Krebs, Sheriff, San Juan County Sheriff's Office
- Robert Songer, Sheriff, Klickitat County Sheriff's Office

TRANSFERS FROM ASSOCIATE TO ACTIVE (3):

- James Raymond, Sheriff, Franklin County Sheriff's Office
- Gary Simpson, Sheriff, Kitsap County Sheriff's Office
- Brian Winter, Sheriff, Yakima County Sheriff's office

LIFE MEMBER NOMINATIONS (2):

- Ken Irwin, Former Sheriff, Yakima County Sheriff's Office
- Richard Lathim, Former Sheriff, Franklin County Sheriff's Office

ASSOCIATE MEMBERSHIP APPLICATIONS (13):

- Scott Bailey, Commander, Sunnyside Police Department
- Ronald Baldwin, Special Agent Supervisor, WA State Gambling Commission
- Rick Bowen, Commander, WA Criminal Justice Training Commission
- James Burchett, Captain, Bremerton Police Department
- Mark Caillier, Commander, Auburn Police Department
- Dave Colglazier, Commander, Auburn Police Department
- Samantha Daly, Division Manager, WA Criminal Justice Training Commission
- John Durand, Chief Criminal Deputy, Yakima County Sheriff's Office
- Mike Hirman, Commander, Auburn Police Department
- Jamie Sidell, Commander, Auburn Police Department
- Steve Sultemeier, Commander, Franklin County Sheriff's Office
- Eric Talbot, Accreditation Manager, Quincy Police Department
- Dennis Taylor, Commander, Lake Stevens Police Department

AFFILIATE MEMBERSHIP APPLICATIONS (1):

- David Hamilton, Director, WA National Guard Counterdrug Program

Ken Hohenberg made the motion to approve the membership applications, transfers, and nominations as recommended by the Membership Committee. Bonnie Bowers seconded the motion. Motion carried.

Discussion regarding life member nomination occurred.

2015 EXECUTIVE BOARD MEETING SCHEDULE—REMINDER

- March 18, 2015, WASPC Office, Lacey
- May 19, 2015, Spokane Convention Center, Spokane
- September 17-18, 2015, Alpen Rose Inn, Leavenworth

LAW AND JUSTICE DAY—JANUARY 20, 2015 @ CAPITOL CAMPUS—REMINDER

ADJOURN:

Mark Couey made the motion to adjourn the meeting. Casey Salisbury seconded the motion. With no further business, the meeting was adjourned at 12:01 P.M.